



MINUTES OF tie BOARD MEETING
Kingdom Brunel, Citypoint, Edinburgh
at 9.00 am on Wednesday 23rd September 2009

In Attendance:	Directors: David Mackay Briand Cox Peter Strachan (by phone) Cllr Phil Wheeler Cllr Allan Jackson Cllr Ian Perry	DJM BC PS PW AJ IP
Other Attendees:	Richard Jeffery, tie Steven Bell, tie Stewart McGarrity, tie Graeme Bissett, tie George Bramhill, tie Julie Thompson, tie	RJ SB SMcG GB GB JT
Apologies:	Cllr Gordon Mackenzie Kenneth Hogg Neil Scales Marshall Poulton	GMcK KH NS MP
Cirulation:	As above Dave Anderson, CEC	DA

1. Minutes of the Meeting of 26th August 2009 and Matters Arising

The minutes of the meeting were approved by the Board.

GMcK had asked for an update on One-Ticket – it was agreed that an offline presentation would be given to GMcK. PW also asked if he could be included in this.

SMcG

SB updated the Board on the position with tie being the Authorised Undertaker of EARL and the effect this would have on the Gogar Interchange Station.

Due to a legal technicality, tie was obliged as AU of EARL to lodge an objection to the Gogar Interchange. This was obviously not a satisfactory position and was currently being discussed with Transport Scotland.

It was agreed that the next step was to arrange a tri-partite meeting with TS/CEC and tie to discuss the implications and reach a resolution. SB will report back to the next Board.

SB



DJM was now able to advise the Board that RJ had now been formally appointed to the Board and all the relevant paperwork had been lodged with Companies House. DJM welcomed RJ officially to the Board.

2. Declaration of Interests

No change to the Declaration of Interests this month.

3. 5 Key Workstreams

This item was deferred to the Tram Project Board.

4. Finance Report

The report was taken as read.

SMcG advised the Board that the Forecast Expenditure had been reduced from £153m to £122m reflecting the current best professional estimate on what activities will commence and work done by the Contractor for the remainder of the year. This has been reported to TS and will continue to be reviewed going forward.

5. tie Board Risk Report

The Paper was taken as read.

A summary table on DRP has been added to the paper.

6. Any Other Business

DJM advised the Board the the NEXs will be re-appointed by CEC once the Policy and Strategy paper is agreed at the forthcoming Council meeting.

The TEL Board will recommence probably towards the end of the year and may be on a bi-monthly or quarterly basis.

The Tram Project Board will be the main focus for discussion with the tie Board meeting on a lessser frequency and probably only with DJM, RBJ and one independent Non-Executive in attendance.

RJ updated the Board on his meeting last evening with CEC Group Leaders.

The TEL governance issued was raised by TA to the Council Leader and it was stressed the urgency to have this finalised as quickly as possible.

BC updated the Board on this morning's Remuneration Committee and the agreement in principle to adopt the new Bonus Proposal.



He advised the Board that the new scheme would be more closely aligned to meeting timescales and cost and the deferral of payments to the end of project life.

DJM/GB

Consultation needs to take place with the CEC of CEC then a period of consultation with staff will begin.

GB

The updated Terms of Reference for the Remuneration Committee need to be approved by the Board and these will be presented at the October meeting.

Once the governance issue is resolved, the **tie** Remuneration Committee will be replaced by the TEL Remuneration Committee.

7. Date of Next Meeting

The next **tie** Board meeting will be held on Wednesday 21st October 2009 at 9.00 am.

Signed and approved on behalf of the Board of **tie** Limited by:

David Mackay (Chairman).....

Date:.....

Declaration:

*Agenda Items marked * indicate that a report or relevant paper on this subject was attached and will be made available under FOI(S)A but will be subject to review under Section 5b of **tie's** publication scheme and The FOI (Scotland) Act 2002. The contents of these minutes will be reviewed by **tie** prior to release and items marked with (C) may be deemed exempt according to the provisions of The FOI (Scotland) Act 2002.*