

tie Limited

Minutes of tie/Carillion Weekly Progress Meeting - General Actions

Date: Thursday 21st May 2009

Time: 11am

Venue: Conference Room, MUDFA

Graeme Barclay	GB
Jim Mcewan	JMcE
Alisdair Dickinson	AD
John McAloon	JMcA
Colin Happer	CH
Gordon Christie	GCH
Damien Sharp	DS
Steven Beattie	SB
Michael Mann	MM
Gil Clelland	GCL
Neil McDonald	NMc
Steven Miller	SM
Stuart Robinson	SR
Steven Clemenson#	SCL
Mark Mckavanagh	MMc

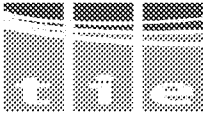
Actions from Previous Meetings				
No	Date Raised	Action	Owner	Date Due
1	15.04.09	Shandwick Place: CUS agreed to bring forward remedial measures to the reinstatements. CUS report has been issued to DF. DF to review. Further meeting required to discuss way forward GB/DF/MM.	GB/DF/ MM	27.05.09

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2	13.05.09	CUS Weekly Report is in line with Rev7.9 Programme: CUS state they require an end date before they can issue out Rev 8. GB to discuss with Steven Beattie.	GB	20.05.09
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IF YOU ARE UNABLE TO ATTEND THIS MEETING PLEASE ENSURE YOU FORWARD AN UPDATE OF YOUR ACTIONS TO TARA EDGAR NO LATER THAN 3PM TUESDAY.



tie Limited

Minutes of tie/Carillion Weekly Progress Meeting - Section 1A & 1B

Date: Thursday 21 May 2009

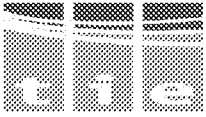
Time:

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Damien Sharp	DS
Gordon Christie	GCH
Steven Beattie	SB
Michael Mann	MM
Stuart Robinson	SR
Neil McDonald	NMc
Steven Miller	SM
Steven Clemenson	SCL

Actions from Previous Meetings				
No	Date Raised	Action	Owner	Date Due
Constitution Street				
1	25.03.09	Side Entry Manholes: GY has put together a table of side entry manholes – must be issued to CUS this week.	GY	15.05.09
2	15.04.09	Baltic Street Redesign: Works remaining will not be carried out by CUS. GB to draft letter to confirm today and requesting information on works carried out to date.	GB	13.05.09

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3	13.05.09	Mitchell Street: Three small diversions to be done. This to go to TMRP this week. Notifications required for comms also. Works independent of tie being carried out in this area –we need to look at impact of this, if any. Await TM decision this week.	SM	27.05.09
4	13.05.09	Constitution Street: Water connections are still on programme for end of May.	Note	
5	13.05.09	Queen Charlotte Street: GCH noted that a trader will be holding a large event in June – on the basis that works in that section will be complete. CUS confirm we are still on programme for 8 June. GCH will inform trader of the same.	Note	
Foot of the Walk to McDonald Road				
6	13.05.09	Manderston Street: this section will be opened up after 5pm on Monday.	SR	27.05.09
7		Leith Walk Gas Abandonments: SM to put together full scope of works/schedule and issue to tie. tie will review and issue works instruction.	SM	27.05.09
8	13.05.09	Leith Walk: BT Chamber 113. This is programmed for 4 weeks but we have 3.5 weeks to end date. CUS will be weekend working with extended hours on a Sunday. This is tight but is on programme.	Note	
McDonald Road to Union Street				
9	13.05.09	McDonald Road to Union Street: Date of 14 August for completion. JMCA does not agree with this date and thinks this should include works at Annandale Street. JMCA/SM to discuss.	JMCA/ SM	27.05.09
10		McDonald Road to Union Street: SC asked if CUS did not have to stop works for Broughton Street when would these works be complete? Answer needed for Friday.	SM	27.05.09
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Minutes of tie/Carillion Weekly Progress Meeting - Section 1C

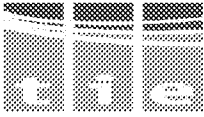
Date: Thursday 21 May 2009

Time: 12.00pm

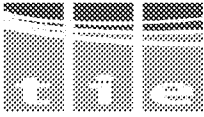
Venue: Conference Room, MUDFA

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Colin Happer	CH
Damien Sharp	DS
Gordon Christie	GCH
Michael Mann	MM
Steven Beattie	SB
Stuart Robinson	SR
Neil McDonald	NMc
Steven Miller	SM
Steven Clemenson	SCL
Steve Curtis	SC

Actions from Previous Meetings				
No	Date Raised	Action	Owner	Date Due
Union Street to Picardy Place				
1	07.05.09	Union Street to Picardy Place: Trial holes done. CUS to issue trial hole cards to BS – this information must go to SW.	SR	27.05.09
2	07.05.09	Broughton Street: BT Drawings received a week ago. These are being		



		reviewed – there are some issues with the drawings. SR discussing with MoC.	SR/MoC	27.05.09
3	21.05.09	Broughton Street programme date of 28 August predicated on the embargo being relieved. If not the end date will be 16 October.	Note	
Broughton Street to Elder Street				
4	25.03.09	Broughton St to York Place: Manhole at Elder Street. This went to TMWG and has been approved in principle. Bus trials being done today.	SM	27.05.09
5	07.05.09	Broughton St to Elder St: Outstanding TQ for the twin crossing. This needs to be closed out by SW. KG to look at this and discuss with SW. .	KG	27.05.09
St Andrews Square (Centre)				
6	29.04.09	St Andrew's Square. This date has moved to 29 May – substantiation required as to why. CUS state this is due to Infracore using the site (lack of space) and additional works with comms/utilities – further info required from CUS.	SM	27.05.09
St Andrews Square (South)				
7	13.05.09	Sth St Andrews Street: Is there a control mechanism in place in relation to the cellars? We need to ascertain who owns this? KG is dealing with this today – we need to arrange access with the owners. We should have clarity on this today.	KG	27.05.09
8	13.05.09	Sth St Andrew Street: Abandonments. West side needs to be included in the programme. CUS to confirm if this is done.	SM	27.05.09
The Mound				
9	13.05.09	The Mound: BT Manhole has been removed from the scope of works. Issues with BT/SW. MoC approved removing this from the scope. GB to discuss with MoC. This has a direct impact on Princes Street works.	GB	27.05.09
10	21.05.09	The Mound: date has moved by 17 days (Hanover Street only). The Mound is still on target for 12 June. GB understands that there has been an impact on programme. CUS to provide full substantiation to allow tie to assess level of delay.	SM	27.05.09
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Minutes of tie/Carillion Weekly Progress Meeting - Section 1D

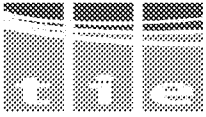
Date: Thursday 21 May 2009

Time: 11.45am

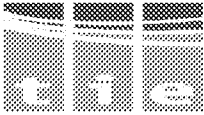
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Colin Happer	CH
Steven Beattie	SB
Michael Mann	MM
Neil McDonald	NMc
Steven Miller	SM
Stuart Robinson	SR
Steven Curtis	SCU
Stephen Clemenson	SCL

Actions from Previous Meetings				
No	Date Raised	Action	Owner	Date Due
1	07.05.09	Lothian Road Junction: The pedestrian crossing has to be closed to enable us to carry out this work. We have asked Fabers to carry out modelling to ascertain if we can do this with one closed – this is our only option. We should get the modelling back today and might be able to target this for TMRP on Tuesday (depending on what the modelling	MB	26.05.09



		shows). End date programmed for 27 July. This is a tight programme (no float). IF TM approved could we start this work early? GCL/SCL/AD to look at this to reduce the risk of works extending beyond the embargo date.		
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tie Limited

Minutes of tie/Carillion Weekly Progress Meeting - Section 2

Date: Thursday 21 May 2009

Time: 11.30am

Venue: Conference Room, MUDFA

Graeme Barclay	GB
Jim McEwan	JMcE
Alisdair Dickinson	AD
John McAloon	JMcA
Gordon Christie	GCH
Colin Happer	CH
Steven Beattie	SB
Michael Mann	MM
Neil McDonald	NMc
Steven Miller	SM
Stuart Robinson	SR
Steven Clemenson	SCL
Mark McKavanagh	MMc

Actions from Previous Meetings				
No	Date Raised	Action	Owner	Date Due
Haymarket to Manor Place				
1	22.04.09	Gas works: TQ issued to SGN with proposals and also with provision dates – this is approved by SGN. JMcE made the decision that we should not do this work. AD to inform SGN.	AD	27.05.09
2	21.05.09	Unknown Structure: Structural engineer required to survey this. Archaeologist has been arranged to look at this also. AD to arrange for next week.	AD	27.05.09



3	21.05.09	End date of 27 July remains on programme. Cabling and SGN works will continue after this date.	Note	
Haymarket Road to Haymarket Yards				
4	13.05.09	Haymarket Rd to Haymarket Yards: This has slipped an additional 4 days from last week. TQ was outstanding but has been answered today. Further delay also due to change from verbal to written instruction. AD to discuss this with GY.	AD	27.05.09
5	13.05.09	Snagging: Site inspectors have arranged a walk around site to check this.	SK/LG	27.05.09
IF YOU ARE UNABLE TO ATTEND THIS MEETING PLEASE ENSURE YOU FORWARD AN UPDATE OF YOUR ACTIONS TO TARA EDGAR NO LATER THAN 3PM TUESDAY.				