

TRANSPORT EDINBURGH LIMITED

AGENDA FOR BOARD MEETING

DATE: Wednesday 19 November 2008

TIME: 1300hrs

VENUE: Brunel Suite, Citypoint

MEETING No: Thirty-two

CIRCULATION

Directors	Bill Campbell	WC
	Maggie Chapman	MC
	Willie Gallagher	WG
	Ian Perry	IP
	Allan Jackson	AJ
	Donald McGougan	DMc
	David Mackay	DM
	Neil Renilson	NR
	Phil Wheeler	PW
	Brian Cox	BC
Gordon Mackenzie	GM	
Tom Buchanan	TB	
Secretary:	Norman Strachan	NS
Attendee:	Alastair Richards	AR

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1. **APOLOGIES**
 2. **MINUTES**
 - Draft Minutes of Meeting No 31 for approval
 3. **MATTERS ARISING**
 4. **TRAM PROJECT BOARD MINUTES/UPDATE**
 5. **tie UPDATE**
 6. **CEO REPORT**
 7. **TRAFFIC MANAGEMENT UPDATE**
 8. **STRATEGIC OVERVIEW**
 10. **ANY OTHER BUSINESS**
 11. **DATE OF NEXT MEETING**

Wednesday 14 January 2009 – Citypoint 1300hrs

 - *Denotes papers enclosed*

TRANSPORT EDINBURGH LIMITED
Minutes of Meeting of Board of Directors
Meeting No 31, 24 September 2008,
Brunel Suite, Citypoint

Directors Present

D Mackay (Chairman)	P Wheeler
W Gallagher	A Jackson
W Campbell	G Mckenzie
N Renilson	T Buchanan (Part)
B Cox	

In Attendance: N Strachan
A Richards

08.36 **APOLOGIES**

D McGougan

08.37 **MINUTES**

The draft Minutes of meeting number 30 held on 30 July 2008 were approved.

08.38 **MATTERS ARISING**

AR updated the Board on progress with engagement with SPOKES and specifically the cycles on trams lobby. He confirmed that he is meeting with their representatives and representatives of CEC on 3 October and will keep the Board apprised of developments.

08.39 **APPOINTMENT OF DIRECTOR**

The Chairman expressed sincere thanks for the contribution Councillor Ricky Henderson had made to the Tram Project and TEL and had written to him to express his gratitude and best wishes.

It was unanimously agreed that Councillor Ian Perry be appointed a Director of the Company. The Company Secretary was to attend to the formalities of notifying the Registrar of Companies with the appropriate form.

08.40 **CEO REPORT**

The Chief Executive updated the Board on issues currently affecting TEL. He made a presentation on the current issues facing TEL including the depressed trading

conditions and operational problems facing the Company. He asked for stakeholder support during these difficult times. The Chairman endorsed this request.

8.41 **TRAFFIC MANAGEMENT UPDATE**

Bill Campbell updated the Board on traffic management issues. He presented a paper which summarised the service changes planned for 5 October 2008 and also the next phase of route and bus stop alterations.

08.42 **TRAM PROJECT BOARD UPDATE**

Willie Gallagher updated the Board on the TPB held earlier. Minutes of the Meeting would be issued to TEL Board members, when they were available. WG also stressed that the next nine months would see the biggest impact of disruption due to a significant increase in MUDFA and Infracore work, including the complete closure of Princes Street from January 2009 for seven months. He stressed that Lothian Buses should take account of the potential impact in their 2009 budget.

08.43 **ANY OTHER BUSINESS**

WG advised that TEL needed to supply to CEC the annual report for monitoring purposes and would arrange for a copy of the report to be forwarded to NS for adapting, as necessary, for submission to the Monitoring Officer.

08.44 **DATE OF NEXT MEETING**

Wednesday 19 November 2008 – Citypoint at 1300hrs