
From: Nick Smith
Sent: 09 May 2008 11:11
To: Ysella Jago
Cc: Gill Lindsay
Subject: RE: Nick Smith

No probs. Didn't know whether the flurry of activity would be pre or post Committee. I'll be in on Mon and take next fri off instead. FYI I also have a meeting at Forth Ports Tues am..

Kind regards

Nick

Nick Smith
Senior Solicitor
Legal Services Division
City of Edinburgh Council
City Chambers
High Street
Edinburgh EH1 1YJ

(t) 0131 [REDACTED]
(f) 0131 529 3624

From: Ysella Jago
Sent: 09 May 2008 10:32
To: Nick Smith
Subject: FW: Nick Smith

Hi Nick,

Thanks for flagging up your leave this pm and Monday - Gill would be grateful if you could possibly come in on Monday and take your compressed day later in the week as she anticipates a flurry of activity this afternoon and Mon/Tues, particularly with Colin on leave.

Please let me know if this is ok.

Thanks,

Ysella

From: Gill Lindsay
Sent: 09 May 2008 10:19
To: Ysella Jago
Subject: RE: Nick Smith

Hi Ysella

Yes, it is likely that Nick will be required, particularly as Colin is on leave and things will move quickly between now and Tuesday am, particularly if Nick is not available later today. Could you pl explain current situation to Nick and see if he could switch his compressed day to a day after Tuesday in the exceptional circumstances pl.

Thank you.

From: Ysella Jago
Sent: 09 May 2008 10:05
To: Gill Lindsay
Subject: Nick Smith

Hi Gill,

Nick has the dentist this afternoon and does not plan to return to the office afterwards & as he doesn't work Mondays he won't be back until Tuesday - but do you think you will need him to be here on Monday prior to the Report going to Committee on Tuesday??

Ysella

Ysella Jago
PA to Council Solicitor
Legal Services Division
City Chambers

Tel: 0131 [REDACTED]
Fax: 0131 529 3603



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