



Project Manager Period Progress Report

Project Manager: Damian Sharp	Project Title: SDS – T04.01-T04.02	Period: One
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Contract Value: circa £25m

Activities in current Period		
No	Planned	Achieved / Status
1.	3 design packages finished	3 delivered
2.	1 critical high impact issues removed	Instructions have been issued on SRU. Final issue outstanding on Forth Ports
3.	1 Sub-Section or Section Design Assured Packages delivered	None delivered - 1C delayed by Frederick Street change – no prior warning
4.	9 Prior approvals/planning applications submitted	3 not submitted due to buildings; Haymarket batch delayed due to rework required by CEC for batch to be acceptable
5.	5 Technical approvals submitted	Structures as forecast – 2 roads technical approvals not submitted

Activities in next Period		Change control gross values (AFC value in brackets)				
No	Planned	Change description	Impact - £	Prog	Scope	status
1	Design packages submitted to tie	10 change orders issued	262k (262k)			Issued
2	Sub-Section or Section Design Assured Packages delivered	Prolongation & disputed changes settled	1078k (450k)			Agreed
3	Prior approvals submitted	10 changes being processed	162k (146k)			Meeting 29/4
4	Technical approvals submitted	14 disputed changes	182k (91k)			Meeting 29/4
5	Numbers above to be filled in once analysis of v30a programme complete	Changes to align design & BBS offer & ERs not included				

No	Key Issues and Concerns – General	Approval / Support required?
1.	Large number of approvals on critical path	Weekly senior meeting in support of new joint approach to approvals
2.	Design Mitigation Plan	Interface with Infracore team
3.	Conclusion of Schedule 14	Escalation to Director level to resolve with BBS



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Key Issues and Concerns for Safety / Quality/ Safety tours	
1.	
2.	
3.	

Project Risks IDs – list the 5 most relevant to your workstream (owned by Project Manager)	
Risk IDs	279, 44, 52, 21, 914 – see detail on separate sheets – final review to be done immediately before novation

TSS resource requirement in the next three periods				
Name	Deliverable	Hours in next period	Hours in following period	Hours in following period

DLA requirement in the next period	
Deliverable	Approximate time required



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Project Opportunities – Top 5						
Opp ID	Opportunity Description	Potential impact				
		Cost Saving £'000	Programme impact	Scope impact	Date for realisation	Date last reviewed