



Project Manager Monthly Progress Report

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| Project Manager: David Crawley | Project Title: SDS – T4.01 | Period: Mar 07 |
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| Activities in current Period | | |
|------------------------------|--|--|
| No | Planned | Achieved / Status |
| 1. | Set up “clearing house” for resolution of major SDS issues | 30+ cleared at joint meeting on 29 th March. A major achievement! |
| 2. | Proposal for “dashboard” deliverables measurement | SDS agreed to proposal |
| 3. | New Design Review proposal | Tabled with DPD and TPB |
| 4. | Set up Project Safety Certification Committee | First meeting held |
| 5. | Transfer NR infrastructure immunisation responsibility to NR | Achieved through joint workshop held on 27 th March |
| 6. | Resolve engineering major issues through focused weekly meetings | Good progress made |

| Activities in next Period | | Change control | | | | |
|---------------------------|---|--------------------|------------|------|-------|--------|
| No | Planned | Change description | Impact - £ | Prog | Scope | status |
| 1. | Hold next major issues clearing house | | | | | |
| 2. | Populate SDS progress dashboard | | | | | |
| 3. | Further TPB paper on new Design Review proposal | | | | | |
| 4. | Set up and chair Stray Current Working Party | | | | | |
| 5. | Finally resolve Balgreen Road alignment with NR | | | | | |
| 6. | Improve effectiveness of stakeholder consultation | | | | | |

| No | Key Issues and Concerns - General | Approval / Support required? |
|--|--|--|
| 1. | Closure of SDS preliminary design – many uncertainties to be tracked down and closed | Full and open co-operation from TSS/SDS |
| 2. | Maintaining momentum with critical issue clearance | Continuing support from whole project team |
| 3. | How to minimise rework through ineffective stakeholder involvement | Early requirements/joint problem solving |
| Key Issues and Concerns for Safety / Quality/ Safety tours | | |
| 1. | | |
| 2. | | |
| 3. | | |



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| Project Risks – Top 5 (owned by Project Manager) | | | | | | | | | | | |
|---|------------------|-------|--------|-----------|----------------------|----------|-----|-----------|----------|-------|-------------------------------|
| Risk ID | Risk Description | | | Impact on | Current Significance | Exposure | | Treatment | | | Planned Residual Significance |
| | Cause | Event | Effect | | | Start | End | Action | Date due | Owner | |
| See separate .pdf | | | | | | | | | | | |
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| Project Risks – Top 5 (impacting on Project Manager activity) | | | | | | | | | | | |
|--|------------------|-------|--------|------------|----------------------|----------|-----|-----------|----------|-------|-------------------------------|
| Risk ID | Risk Description | | | Risk owner | Current Significance | Exposure | | Treatment | | | Planned Residual Significance |
| | Cause | Event | Effect | | | Start | End | Action | Date due | Owner | |
| See separate .pdf | | | | | | | | | | | |
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| Project Opportunities – Top 5 | | | | | | |
|--------------------------------------|-------------------------|-------------------|------------------|--------------|----------------------|--------------------|
| Opp ID | Opportunity Description | Potential impact | | | | |
| | | Cost Saving £'000 | Programme impact | Scope impact | Date for realisation | Date last reviewed |
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