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**From:** Colin MacKenzie  
**Sent:** 04 December 2007 15:41  
**To:** Jim Inch  
**Cc:** Chris Highcock; Alan Squair; Nick Smith  
**Subject:** TRAMS: COUNCIL REPORT 20 DECEMBER

**Importance:** High

Jim,

We have been working very closely with Finance colleagues to prepare a briefing for Council directors on the developing report to members scheduled for consideration on 20 December. On the most conservative approach to the current risks and unresolved matters it might be argued that it is premature to take a report to members on 20 December, since so many issues will be qualified by the time the report is circulated on 13 December. I understand, following a meeting yesterday evening ( attended by Willie Gallagher, Andrew, Donald, Duncan Fraser and others ) that the show must go on at the December Council meeting. It appears that three separate reports are likely to be considered, one of which on price will be a supplementary report.

There remains great concern within Legal Services about the pressure to report to Council on 20 December whilst so many risks remain on the table, some of which have not been quantified for the Council. The officers' briefing referred to above is being revised now, and I shall forward a copy of said document as soon as it is available. In the absence of the Council Solicitor on leave it may be that we would have to meet with you before closure of the Council report to explain the status of the various unresolved risks.

Kind regards,

Colin MacKenzie  
for Council Solicitor