
From: Alan Coyle
Sent: 21 February 2008 10:02
To: John.Ramsay@transportscotland.gsi.gov.uk
Cc: Colleen Jennings; Stephen.Smart@transportscotland.gsi.gov.uk; Claire.Cameron@transportscotland.gsi.gov.uk; Scott.Prentice@transportscotland.gsi.gov.uk; Rebecca Andrew; Elliot Scott; Miriam Thorne
Subject: RE: Edinburgh Tram: Application for Payment
Attachments: Transaction Report for TS - Cum Previous Application 210208.xls

John

Following your email of last week on the grant application and resultant queries can I take each of your points in turn.

Firstly there is no problem with providing further detail in terms of breakdown of costs and you will receive this in the coming periods.

In addition the management tool will be prepared every period.

In response to your query on the breakdown of the £82k previous cum application I attach a spreadsheet with transaction details to back this up.

Please get back to me if you wish to discuss.

Regards
Alan

Alan Coyle | Finance Manager (Tram Project) | Financial Services | City Development Team | Level 2/5 Waverley Court | 4 East Market St EH8 8BG | alan.coyle@edinburgh.gov.uk | 0131 [REDACTED]

From: John.Ramsay@transportscotland.gsi.gov.uk [mailto:John.Ramsay@transportscotland.gsi.gov.uk]
Sent: 15 February 2008 14:24
To: Rebecca Andrew; Alan Coyle
Cc: Elliot.Scott@tie.ltd.uk; Miriam.Thorne@tie.ltd.uk; Colleen Jennings; Stephen.Smart@transportscotland.gsi.gov.uk; Claire.Cameron@transportscotland.gsi.gov.uk; Scott.Prentice@transportscotland.gsi.gov.uk
Subject: RE: Edinburgh Tram: Application for Payment

Rebecca / Alan

We have reviewed the CEC Application for Payment No1 for £11,618,217

As this is the first application, we do not intend that it should hold back payment for lack of detail and you should proceed to invoice Transport Scotland for the full amount shown above.

However we do have the following comments, mostly about the lack of appropriate detail for the expenditure incurred and it is important that you accept Transport Scotland's need for more clarity in the numbers going forward especially as the forecasts keeps falling and the need to maintain accurate accruals. If you recall I mentioned this our Wk2 meeting yesterday.

For example, the £11m application is broken down into 8 summary headings with the main costs relating to Advances Works £2.060m, Utilities £4.634m, Design £2.538m and Project Management £1.194m. There is no additional detail below these summary heading in order to investigate the valuation further, going forward we need more detail from CEC. We are aware of the general nature / rationale for this expenditure

CEC01401466_0001

but it is important that this is related directly in the body of the application. We may also wish to see further supporting documentation but meantime let's start with the above.

Other points to note are;

a) the "Management Tool" spreadsheet (as previously discussed and agreed) is needed each period to show the detail behind the summary figures and ultimately this Mgt Tool will be used to compare application valuations against progress i.e. Cost of Work Done (COWD) and to monitor spend and valuations against each cost heading.

b) In order to reconcile previously billed amounts between CEC and the TS Finance Ledger, can a transaction report be provided by CEC before the next application, which breaks down the £82,254,589 Previous Cumulative Application into individual invoice transactions.

Please feel free to come back to us on the above and consider a meeting to finalise agreement on our requirements. Please ensure that Stephen Smart is included in any further discussions and that my TS Finance colleague, Clair Cameron also receives a copy of the invoice.

regards

John Ramsay
Project manager - Edinburgh Trams
Rail Directorate
Transport Scotland
Buchanan House
Glasgow G4 0HF

Tel 0141- [REDACTED]
mobile 0 [REDACTED]

-----Original Message-----

From: Rebecca Andrew [mailto:Rebecca.Andrew@edinburgh.gov.uk]
Sent: 12 February 2008 10:54
To: Ramsay J (John)
Cc: Elliot Scott; Miriam Thorne; Alan Coyle; Colleen Jennings
Subject: Application for Payment

This email has been received from an external party and
has been swept for the presence of computer viruses.

John,

Please see attached application for payment. As this is the first application, I appreciate that you will have some questions and we'll be happy to meet with you to discuss.

Kind regards

Rebecca

Rebecca Andrew | Principal Finance Manager | Financial Services | The City of Edinburgh Council | Waverley Court, Level 2:5, 4 East Market Street, Edinburgh, EH8 8BG | Tel 0131 4 [REDACTED]
rebecca.andrew@edinburgh.gov.uk | www.edinburgh.gov.uk

This email and files transmitted with it are confidential and are intended for the sole use of the individual or organisation to whom they are addressed.

If you have received this eMail in error please notify the sender immediately and delete it without using, copying, storing, forwarding or disclosing its contents to any other person.

The Council has endeavoured to scan this eMail message and attachments for computer viruses and will not be liable for any losses incurred by the recipient.

This email was received from the INTERNET and scanned by the Government Secure Intranet anti-virus service supplied by Cable&Wireless in partnership with MessageLabs. (CCTM Certificate Number 2007/11/0032.) In case of problems, please call your organisation's IT Helpdesk. Communications via the GSi may be automatically logged, monitored and/or recorded for legal purposes.

This e-mail (and any files or other attachments transmitted with it) is intended solely for the attention of the addressee(s). Unauthorised use, disclosure, storage, copying or distribution of any part of this e-mail is not permitted. If you are not the intended recipient please destroy the email, remove any copies from your system and inform the sender immediately by return.

Communications with the Scottish Government may be monitored or recorded in order to secure the effective operation of the system and for other lawful purposes. The views or opinions contained within this e-mail may not necessarily reflect those of the Scottish Government.

The original of this email was scanned for viruses by the Government Secure Intranet virus scanning service supplied by Cable&Wireless in partnership with MessageLabs. (CCTM Certificate Number 2007/11/0032.) On leaving the GSi this email was certified virus free.

Communications via the GSi may be automatically logged, monitored and/or recorded for legal purposes.