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**From:** Geoff Gilbert  
**Sent:** 20 July 2007 09:13  
**To:** Reynolds, Steve; Matthew Crosse  
**Cc:** Chandler, Jason  
**Subject:** RE: Design Review Meeting

Steve

Just so that I'm clear is my interpretation as follows correct:-

1. Designs will be fully complete, based on the agreed junction layouts to be proven by modelling
2. Such designs will come with full assurance statements (perhaps caveated that junction designs are subject to potential change dependent on the outcome of modelling)

Regards

Geoff Gilbert - Project Commercial Director  
TRAM Project

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**From:** Reynolds, Steve [mailto:ReynoldsS@pbworld.com]  
**Sent:** 20 July 2007 07:40  
**To:** Matthew Crosse; Geoff Gilbert  
**Cc:** Chandler, Jason  
**Subject:** FW: Design Review Meeting

Matthew, Geoff

This is clearly relevant in the context of our discussions yesterday. We need to add this to our Monday agenda but I'm forwarding now to make sure all are aware of the issues.

Steve

Stephen C Reynolds  
Director

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**From:** Chandler, Jason  
**Sent:** 19 July 2007 17:18  
**To:** Andy Conway; Ruairidh Connor; Tony Glazebrook; Gavin Murray; Trudi Craggs; Roger Jones (Transdev); Alex

Joannides - TSS; Alastair Richards - TEL  
**Cc:** Reynolds, Steve  
**Subject:** RE: Design Review Meeting

Andy,

We are working as best we can to mitigate the way that the design has progressed or not progressed I should say, due to the long term failure to resolve critical issues. The main problem here is that SDS are being pushed to complete a detailed design to meet procurement programme dates whilst also leaving the door open for changes to be made post completion of the modelling works. In an ideal world we would wait for all modelling to be complete before completing the design but this would add unacceptable delays to the programme and delivery, unfortunately this would mean that the design would be completed later and the design for the whole route would land for review and approval in one package which would be a very tall order for yourselves and tie as the reviewers.

To answer your question, SDS are fully prepared to assure the design as submitted and any changes that are required to that design further to completion of the modelling and any subsequent re-design will also be assured by SDS. We have to work on the principle of progressing the design works as quickly and efficiently as possible, minimising risk of abortive work, for all parties and not just SDS, and delivering a quality product. In approaching the outstanding works in the proposed manner we are endeavouring to achieve this. We appreciate that the team have a huge amount of work still to do to achieve approval and consent for the design.





We are relying on the prior consultation process to iron out the vast majority of the issues that would otherwise be identified as issues during the approval process and we appreciate all of the very constructive work done to date. If we continue to work in this manner the vast majority of the formal approvals and consents should become a relatively pain free exercise.

Regards

Jason

SDS Project Manager Edinburgh Tram

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**From:** Andy Conway [mailto:[Andy.Conway@edinburgh.gov.uk](mailto:Andy.Conway@edinburgh.gov.uk)]

**Sent:** 19 July 2007 10:19

**To:** Ruaridh Connor; Tony Glazebrook; Gavin Murray; Trudi Craggs; Roger Jones (Transdev); Alex Joannides - TSS; Chandler, Jason; Alastair Richards - TEL

**Subject:** RE: Design Review Meeting

Ruaridh,

The minutes don't reflect the Council's main point - we were promised that the new design submission packages would include all relevant info...in fact, the words used by SDS were that we would receive 'everything', plus a design

assurance statement. This is not now the case, and I really don't see how CEC will be able to approve an incomplete design, particularly when you consider the impact of the stage 2 Road Safety Audit.

I'm also unclear how SDS can assure the design, knowing that it is incomplete.

Can you get the minutes altered please. Thanks.

Regards

Andy Conway

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**From:** Ruaridh Connor [mailto:Ruaridh.Connor@tie.ltd.uk]  
**Sent:** Thu 19/07/2007 09:59  
**To:** Tony Glazebrook; Gavin Murray; Trudi Craggs; Roger Jones (Transdev); Alex Joannides - TSS; Andy Conway; chandlerj@pbworld.com; Alastair Richards - TEL  
**Subject:** Design Review Meeting

Please find attached the minutes for the above meeting from the 18<sup>th</sup> July.

**Ruaridh Connor - Project Administrator**  
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