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**From:** Fitzgerald, Sharon  
**Sent:** 18 November 2005 12:32  
**To:** 'Gerry Henderson'  
**Cc:** Cassels, Alan; Fitchie, Andrew  
**Subject:** DPOF PQQ Materials and Other Matters

**Importance:** High

Gerry

### **DPOF PQQ Evaluation Methodology**

Please find attached:

- The DPOF PQQ and MOI
- The DPOF PQQ Evaluation Methodology (prepared principally by Grant Thornton)
- The DPOF PQQ Evaluation Report

As mentioned on Wednesday, the PQQ evaluation process on DPOF was analogous to what you are currently doing - it is the tender evaluation which is different. I would, therefore, suggest that if you are happy with the robustness of your process (which you are), then you should continue to use that. You will, of course, have to customise your normal procedure to take account of the more complex questions (particularly on the financial side). You mentioned that Stewart's new assistant will be involved in the evaluation process - given the PWC involvement in setting the questions, it may be prudent to get them involved in drafting the related section of the evaluation methodology. Once you have drafted up the methodology, we would be happy to look over it from a legal perspective.

### **DLA Piper Resourcing**

Andrew and I have been discussing this. We shall send you a resource plan showing how we propose to organise our team - we would get this to you on Wednesday. Is this acceptable?

### **Note on DLA Piper Legal Commission**

As mentioned, we have sent comments on this to tie previously. We shall "refresh" our previous comments and send these to you on Wednesday. Is this acceptable ?

### **NRSWA Advice**

Andrew is speaking to our colleagues in Leeds who have reviewed issues on utilities in relation to other tram schemes. We shall report to you asap on whether there is experience which we can draw on in relation to this. Please could you clarify the specific issues raised by Corderoy.

**Please let me know if there was anything else you were looking for.**

### **MUDFA Update**

We are working on the procurement strategy, ITN and document status table for discussion with the team on Monday. Please confirm that you have circulated the heads of terms which I sent to you yesterday.

Regards  
Sharon



FW: prequalification FW: PQQ materials FW: PQ Evaluation  
DPOF

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