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**From:** Fitzgerald, Sharon  
**Sent:** 24 August 2005 19:06  
**To:** Lindsay Hetherington; ian.kendall@tie.ltd.uk  
**Cc:** Fitchie, Andrew  
**Subject:** RE: MUDFA  
**Attachments:** Tram PIN 24 Aug.pdf; Infraco 24 Aug.pdf; 7043452\_1\_UKMATTERS(PIN Questions - 21 July 2005).DOC; 7372170\_1\_UKMATTERS(Pin Questions - Vehicle Supplier).DOC; 7046769\_1\_UKMATTERS(Infraco Memo of Information).DOC

**Importance:** High

Lindsay/Ian

Following my earlier discussion with Ian, please find attached the PINs for infraco and trams. These have been updated following discussion with Ian. However, there are a few items in square brackets to consider. Also, do you want to insert an approximate min value for the contracts ?

I have made a selection of CPV codes, although these are not the list of every relevant code - Mark B has a folder of the codes, should you wish to consider adding a few more. The main tram supply and tramway construction codes are in there already.

I have also attached the list of questions which we prepared previously. Please let me have your changes and we'll make the amendments.

As you know we have prepared a rough draft of the Project Information Memorandum which has been pulled together from the iOBC. This is attached but has not been reviewed as yet by Andrew and I. The document will need more development before it is circulated and we shall progress this.

Regards  
Sharon

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**From:** Fitzgerald, Sharon  
**Sent:** 23 August 2005 09:53  
**To:** 'Lindsay Hetherington'  
**Cc:** Wood, Alasdair; Cassels, Alan; Fitchie, Andrew  
**Subject:** RE: MUDFA

Hi Lindsay

No - I have not sent anything to James as I was awaiting further instructions from Ian.

MUDFA - what part of MUDFA does Ian want sent to James ?

PINS - we have draft PINs for Infraco and Tram Supply. We are waiting from comments from Ian on these - there are amendments which we need to make to the consultation process described in the PINs - these amendments should be made before the PINs are sent, even if Ian does not have time to look at the other

issues. There are also draft consultation questions and an information memorandum on the consultation process which we are waiting on for comments from Ian.

Please ask Ian what he would like done and what are his timescales for launch of the market consultation. We had this programmed for next week, but we are behind programme on the documentation owing to us not having received any comments on the drafts.

Sharon

PS How are you getting on with the MUDFA OJEU Notice ?

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**From:** Lindsay Hetherington [mailto:Lindsay.Hetherington@tie.ltd.uk]  
**Sent:** 23 August 2005 09:28  
**To:** Fitzgerald, Sharon  
**Subject:** RE: MUDFA

Good morning,

Ian was asking me yesterday whether you had sent James Papps of Partnerships UK copies of Infraco PIN, he also mentioned another PIN, and also the draft for MUDFA?

James Papps is on the tie board. His email is [james.papps@partnershipsuk.org.uk](mailto:james.papps@partnershipsuk.org.uk)

I hope this makes sense, I'll just have to ask Ian again what he meant if it doesn't!

Lindsay

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**From:** Fitzgerald, Sharon [mailto:Sharon.Fitzgerald@dlapiper.com]  
**Sent:** 22 August 2005 17:19  
**To:** Lindsay Hetherington  
**Cc:** Wood, Alasdair  
**Subject:** RE: MUDFA

Lindsay

I think that Tom may be getting mixed up with the ITT questions - Tom was not involved in setting PQQ questions. Our list of PQQ questions is fairly extensive. The PQQ questions need to test technical capacity and financial standing not methodology etc. The only type of question that Tom may want to add would be in relation to asking the Tenderers for specific types of experience in working on utilities diversions. Or if anyone working on the MUDFA will need to be accredited.

Please could you ask Stewart to have a look at the NHS questions and the financial questions included in the MUDFA MOI/PQQ.

Give Al or I a call if you would like to discuss this further.

Sharon

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**From:** Lindsay Hetherington [mailto:Lindsay.Hetherington@tie.ltd.uk]  
**Sent:** 22 August 2005 16:14  
**To:** Fitzgerald, Sharon  
**Cc:** Wood, Alasdair  
**Subject:** RE: MUDFA

Sharon/Alasdair,

I'm slowly managing to extract the information needed from people here to complete the MOI/PQQ and OJEU notice. I am adding to the version of the MOI/PQQ that you sent me, tracking the changes.

Could you send the Standard PQQ used by NHS so I can approach Stuart McGarrity to comment on economic and financial standing questions?

With ref to the PQQ questions, Tom Blackhall was wondering how many questions he should ask? How many questions were asked previously?

that's all for now.....

Lindsay

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**From:** Fitzgerald, Sharon [mailto:Sharon.Fitzgerald@dlapiper.com]  
**Sent:** 19 August 2005 14:42  
**To:** Lindsay Hetherington  
**Cc:** Wood, Alasdair; Ian Kendall  
**Subject:** FW: MUDFA

Lindsay

Further to our meeting earlier, please find attached below the MUDFA Heads of Terms (which you have already reviewed) and the MUDFA MOI/PQQ. The Heads of Terms are for information - the MOI/PQQ will need to be developed. As mentioned, we have asked a number of questions in the footnotes in the MOI/PQQ which need to be answered. *We shall also send you a copy of the Standard PQQ used by the NHS by separate e-mail* - please refer the financial team to the financial section for alternative financial standing questions. If anything is not clear, please give Al or I a call - or drop us an e-mail.

Ian is looking to issue the OJEU on 29 August - the MOI/PQQ and OJEU Notice will, therefore, need to be completed in advance of this date.

Regards  
Sharon

PS Have a nice weekend !

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**From:** Fitzgerald, Sharon  
**Sent:** 17 August 2005 19:36  
**To:** ian.kendall@tie.ltd.uk; Dave Ramsay (David.Ramsay@tie.ltd.uk); 'Tom.Blackhall@tie.ltd.uk'  
**Cc:** Wood, Alasdair; Salwan, Anita; Fitchie, Andrew  
**Subject:** MUDFA

Ian/Tom/Dave

Please find attached an updated copy of the heads of terms for the MUDFA. Please review and come back to us with any comments.

Please also find attached the first draft of the MOI/PQQ for the MUDFA. We have made a number of comments in the footnotes - please review the document and come back to us with your comments. The financial questions have been taken from the DPOFA PQQ - we suggest that these questions are checked by Stewart and PWC to ensure that we are asking the right questions to ensure the financial robustness of the MUDFA bidders. I have also attached a pdf document which features a few questions from the standard NHS PQQ on health and safety, environmental issues and workforce. Please let me know if you wish to include any of these questions.

From our recent discussions, I have summarised what I consider to be the critical path items for the issue of the MUDFA Contract.

- Development of Specification - single specification in multiple parts - which comprises requirements on the MUDFA as to the general execution of the works (excavation, surplus material, backfilling, reinstatement, health and safety, plant, signage etc) as well as the specific scoped requirements of the diversions for each utility. This is a major task which will involve compiling the Special Requirements for the Utilities and the obtaining their C4 estimates.
- Development of the design by the SDS Provider - how much design needs to be done before issue of the ITT ?
- Finalisation of the Utilities Agreements - once these are finalised, the appropriate terms can be flowed into the MUDFA.
- Review of Third Party Agreements - obligations on access, construction working etc will need to be flowed into the MUDFA. Not all of these Agreements are finalised, so a decision will need to be taken on our approach.
- Pricing/Bills - this needs to be determined so as the payment mechanism can be drafted
- TTROs - identified on Monday as a high priority item
- Wayleaves - work needs to be done on identifying what is required
- Programme - works programme and sequencing needs to be developed to link into the above two items

Moving forward, I think that the most difficult issue to sort out will be the management and logistics of the interface between tie/SDS/MUDFA/Utilities with regard to design issues, connection works and completion/commissioning. What is your plan with regard to this issue ? How is this to be expressed contractually ?

Sharon

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<<HoTs for MUDFA - Draft 2 - 12 August 2005.DOC>> <<MUDFA MOI & PQQ 110805.DOC>> <<Untitled>>

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