From: Martin Foerder - Bilfinger Construction UK [Martin.Foerder@bilfinger.co.uk]

Sent: 20 November 2012 18:45

To: Alan Coyle Cc: Colin Smith

Subject: RE: Pick Up and Fast Route to Parliament Building - Wednesday 21st November

Alan

Understand from Colin's mail that you will pick up us at the airport.

Tried to call but couldn't reach you, but give me a call in the morning to agree pick up point.

Best regards / Mit freundlichen Grüßen

Martin Foerder

Project Director

Construction

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Bilfinger Construction UK Limited

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From: Alan Coyle [mailto:alan.coyle@edinburghtrams.com]

Sent: 20 November 2012 16:18

To: Martin Foerder - Bilfinger Construction UK

Cc: Colin Smith

Subject: RE: Pick Up and Fast Route to Parliament Building - Wednesday 21st November

Martin

You already have my mobile I think but to be sure,

Regards, Alan

From: Colin Smith

Sent: 20 November 2012 15:10

To: <u>Danny.Chalmers@scotland.qsi.qov.uk</u>; Alan Coyle; Martin Foerder (<u>martin.foerder@civil.bilfinger.co.uk</u>)

Cc: Sue Bruce; Gareth Jones; <u>Ainslie.McLaughlin@transportscotland.gsi.gov.uk</u>
Subject: Pick Up and Fast Route to Parliament Building - Wednesday 21st November

Gents

Further to discussions that have taken place this morning, I write with regard to the arrangements to be put in place for tomorrow in order to ensure that Dr Keysberg, one of the key individuals on the Tram project, is able to participate in the meeting scheduled with Keith Brown.

Danny - In order to accommodate the 11.00am start time for the meeting with the Minister, please can you ensure that Dr Jochen Keysberg and Martin Foerder are fast tracked through security on arrival at the Parliament building. Andy Cooper has been provided with profiles for Dr Keysberg and Martin, which may assist with this process.

Alan - Please can you collect Martin and Dr Keysberg from the pick up point at arrivals at Edinburgh Airport (please liaise with Martin for an exact location) and take an appropriate fast drive route to the Parliament building.

Alan - I will make your apologies for your non-attendance at the Lothian Buses meeting at 9.00am and speak to your items at that meeting.

Should there be any issues on the day please telephone my mobile

Thank you

Regards

Colin

Colin Smith FRICS MAPM
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