

City of Edinburgh Council
Waverley Court BC 2/6,
4 East Market Street,
Edinburgh EH8 8BG

Email addresses: Nick.Smith@edinburgh.gov.uk
Matthew.clarke@edinburgh.gov.uk

29 September 2017

Dear Mr Smith

**EDINBURGH TRAM INQUIRY
INQUIRIES ACT 2005 – SECTION 21 NOTICE**

I enclose for your consideration a Notice signed by Lord Hardie in terms of section 21 of the Inquiries Act 2005, seeking recovery of documents held by or on behalf of CEC. The Notice requires CEC to produce the required documents to the Inquiry by 4.30pm on 18 October 2017.

By way of background to the Notice, it has been drafted in light of the "Code of Guidance" approved by the Council which was attached as Appendix Two to the paper submitted to Council on 29 June 2006 and titled "Council Companies: "Code of Guidance"". The paper has the document reference CEC01813429 on the Haymarket database.

Yours sincerely

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GORDON MCNICOLL
Solicitor to the Edinburgh Tram Inquiry