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CURRICULUM VITAE

Name Alastair David Maclean

Address

Home telephone

Mobile

Email

Professional qualifications

1999 Admitted to the Law Society of England & Wales
1997 Investment Advice Certificate (Securities Institute)
1996 Admitted to the Law Society of Scotland

Employment history

2015 to date	City of Edinburgh Council	Deputy CEO & Chief Operating Officer
2012 - 2015	City of Edinburgh Council	Director of Corporate Governance
2010 - 2012	City of Edinburgh Council	Head of Legal, Risk and Compliance
2007 - 2010	Maclay Murray & Spens LLP	Equity partner – financial services
2002 - 2007	Maclay Murray & Spens	Senior associate – financial services
1997 - 2002	Maclay Murray & Spens	Solicitor – corporate
1995 - 1997	Lindsays W.S.	Legal traineeship

Education

1998 - 1999	Qualified lawyers transfer test	English Law
1995 - 1997	Securities Institute	Investment advice certificate
1994 - 1995	University of Edinburgh	Diploma in legal practice
1990 - 1994	University of Edinburgh	LL.B. (Hons.) – 1 st class
1977 - 1990	Daniel Stewart's & Melville College	3 CSYS, 6 Highers, 8 'O' grades – all grade A

Key skills

- Senior leader with considerable commercial and change management experience
- Significant experience of working with local, Scottish and UK government.
- Proven ability to handle complex legal, commercial, reputational and political issues.
- Solution driven, can do and entrepreneurial approach with strong negotiating and influencing and interpersonal skills.
- Flexible, adaptable and dynamic and good team player.
- Strategic thinker.

Deputy CEO & Chief Operating Officer – City of Edinburgh Council**Summary**

- A member of Council's Leadership Team, with responsibilities including: Financial; Audit & Risk; Legal; HR; IT; Communications; Customer Services; Culture; and Lothian Pension Fund.
- Directly responsible for 1,800 staff and £100m pa revenue budget and indirectly responsible for 18,000 staff and £1bn pa revenue spend.
- Strategically and operationally responsible for Lothian Pensions Fund with circa £5.5bn AUM - in the process of becoming FCA authorised at which time I will perform the CF1 and CF3 functions as CEO and Director.
- Responsible for the City's major cultural events including Edinburgh's Hogmanay.
- Regular face to face engagement with internal and external stakeholders across all sectors.

Key achievements

- Successfully merged two departments (corporate services and finance) into one, achieving reform of service delivery focused on customer requirements.
- Transformed the Council's use of technology including taking its business on-line.
- Reengineered its contact centre and back office service, dramatically reducing the unit costs and improving customer satisfaction.
- Greatly improved the levels of commercialism including driving over £100m savings out of procurement.
- Established a new financial framework to meet the efficiencies required of the Council over the next 5 years.
- Directed the successful implementation of major legislative reform, such as Welfare Benefits Reform.

- Assisted in driving the failing Trams project to conclusion, giving Edinburgh a working tram network.
- Reworked the Council's political, strategic, operational and financial governance arrangements in order to address control issues, service redesign and improve public transparency by, for example, webcasting Council meetings.
- Improved public services in the cultural and museum arena and significantly increased footfall.
- Established and embedded an audit and risk management environment resulting in a substantial decrease in project failure.
- Put in place co-sourcing arrangements for each of the legal, audit, risk and procurement functions and renegotiating outsourcing arrangements for the provision of IT.
- Reduced the cost of my own operation (over 2,000 people) down by circa 25%.
- Managed and led various public sector pension funds including Lothian Pension Fund with AUM of £5.5bn and presently in the process of making the Fund substantially more independent of the Council.
- Undertaken many of the City's most important functions, such as, twice running the Hogmanay Celebrations as Gold Commander overseeing the activities of all parties including the Police and served on the Lothian and Borders Police, Lothian and Borders Fire and Rescue Service and others.
- Established and led the Council's cost reduction programme and also its transformation and improvement programme which have reduced costs by £150m since 2012 and are due to reduce costs by a further £107m over the next five years.
- Playing a lead role in driving innovative project structures to facilitate the redevelopment of some of the City's prime sites.
- Managing some of the Council's largest contracts and suppliers with a strong focus on Best Value.

Head of Legal and Administration – City of Edinburgh Council

Summary

- A key member of the senior management team advising that team and the senior politicians on a range of profile areas providing strategic legal and commercial advice as well as managing the operational aspects with a revenue budget of circa £12.5m pa and in excess of 200 employees.
- Chief legal officer and monitoring officer to (a) The City of Edinburgh Council; (b) Lothian and Borders Fire and Rescue Service, (c) Lothian and Borders Police, (d) Lothian Valuation Board, and (e) Forth Estuary Transport Authority (Road Bridge).
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Key achievements

- Restructuring the legal function to realign with service area needs and to become significantly more customer focused.
- Establishing and managing framework agreements with a range of external lawyers to ensure a cost effective, expert and timely legal service.
- Assisted in driving the failing Trams project to conclusion, giving Edinburgh a working tram line.
- In-house legal team of the year 2014.
- Established and embedded an audit and risk management environment through co-sourcing arrangements to address internal control deficiencies resulting in a substantial decrease of project failure.
- Successfully retendered and renegotiated the Council's £25m pa IT outsourcing arrangements.

Maclay Murray & Spens LLP - Corporate and financial services partner**Summary**

- Top five performing equity partner in MMS – one of Scotland’s largest law firms.
- Managed and led the corporate and financial services team in the Edinburgh office comprising of 10-12 lawyers with a turnover of circa £2m pa.
- Advised boards of FTSE 100 companies including Lloyds TSB and John Menzies at their AGMs.

Key achievements

- Significant high profile transactional and advisory experience, including:
 - Carrying out various high profile mergers and acquisitions/disposals and joint ventures internationally (pan-European and global) throughout a range of jurisdictions including western, central and eastern Europe, US and Asia.
 - Establishing real estate, private equity, alternative and technology funds involving offshore vehicles, unit trusts and limited partnerships, including advising on a funds strategy and subsequently launching the private equity funds programme for Scottish Widows Investment Partnership.
 - Acting on behalf of Scottish Widows in the outsourcing of its investment administration function to State Street (14th largest globally).
 - Acting for Aberdeen Asset Management, AEGON, HBoS, John Menzies plc, Lloyds Banking Group, Miller Group, Scottish & Southern Energy, Scottish Widows and others in numerous deals ranging from c.£30m to £1bn.
- Played a lead role in managing the corporate division and in steering a different business model through the firm which resulted in successfully altering the client base, providing services differently, cutting costs and increasing the firm’s margin by circa 15-20%.