From: Dolan, Alan

Sent: 16 November 2007 13:51

To: Reynolds, Steve Cc: Nev. Scott

Subject: RE: Document control

We stayed to try to finish the drawing register last night till 0900hrs and Pauline is still working it now as we mail.

Clearly a larger job than everyone thought and will work it here till we finish.

Alan

Regards

Alan Dolan Deputy Project Manager Edinburgh Tram Project

From: Reynolds, Steve

Sent: 16 November 2007 13:05

To: Dolan, Alan

Subject: FW: Document control

Alan

Re my earlier text this is the email chain. As ever with everything going on it's a matter of priorities but I'd got the impression from this trail that things could be revised to suit Tony and tie's requirements. What's your view and is this whole saga altered by the issue of the drawings register that Dawn has been working on?

On another point Tony is adamant that tie have everything we have submitted on their SharePoint site - this doesn't square with our view when you me and Scott talked earlier this week.

Sorry to lumber you with this but if we can resolve it'll be one problem out of the way

Steve

From: Benn, Pauline

Sent: 09 November 2007 16:05 **To:** Chandler, Jason; Reynolds, Steve **Subject:** RE: Document control

Jason

with all due respect I don't agree with the 'correcting it is not difficult' and right now I'm fuming over this - particularly if you've agreed to what was proposed on the process received from Tony Glazebrook. I can't even talk to you about this now because it's annoyed me so much so it'll have to wait until Monday by which time I might have calmed down and event then you might still need to tranquilise me!!

Pauline

From: Chandler, Jason

Sent: 09 November 2007 16:02

To: Reynolds, Steve **Cc:** Benn, Pauline

Subject: RE: Document control

We know where we are and what we are doing. There appears to be no trace of why we are where we are but correcting it is not difficult.

I have agreed to have a meeting next week with CEC and tie to discuss now that we are at least in agreement with tie we need to have CEC on side aswell.

I will make that Tuesday if that is ok?

Before that we need to tranquilise Pauline and talk into the proposal....sorry Pauline!!

Regards

Jason

SDS Project Manager Edinburgh Tram

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From: Reynolds, Steve

Sent: 09 November 2007 09:51 **To:** Chandler, Jason; Benn, Pauline **Subject:** FW: Document control

Do we believe this is now resolved and that the process can be applied easily? Also do we have the evidence to show where tie has changed requirements previously which have resulted in this change now being necessary?

Thanks - Steve

From: Tony Glazebrook [mailto:Tony.Glazebrook@tie.ltd.uk]

Sent: 08 November 2007 12:43

To: Chandler, Jason

Cc: Linda Melville; David Crawley; Gavin Murray; Lindsay Murphy; Elaine Ross; Gabrielle Bedwell; Kirsty Wilson; Colin Kerr; Reynolds, Steve; Duncan Fraser - CEC; Jim Harries (Transdev); Roger Jones (Transdev); Andy Steel - TSS; Steven Bell; Susan

Clark; Alastair Richards - TEL; Dolan, Alan

Subject: Document control

Hi Jason.

To confirm that we discussed the attached doc. control process today and that you agreed that it would be enacted as written.

Can you please ensure that, as it says, all doc issues w.e.f. next Monday 12th November 2007, fully and completely follow the process.

Can you also tell me asap please by when the batch index lists referred to in point 2b of the attachment herein will be completed – they are absolutely essential to unequivocal location of docs by all stakeholders.

Thanks,

Tony

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