



tie Limited

Minutes of Meeting: Preferred Bidder Weekly Progress Meeting

Date: 6th December 2007

Venue: CityPoint

In attendance: Willie Gallagher
Matthew Crosse
Geoff Gilbert
Susan Clark
Steven Bell
Richard Walker
Roland Brueckmann
Scott McFadzen
Steve Wright

Item	Comment	Action
1.0	Outstanding Issues	
	1. tie to confirm the design for London Road/linked to Pccardy place. - outstanding	tie
	2. Session to be set up next week on integration of teams. - outstanding	tie
	3. Systems and communication – questions from Transdev to be provided to BBS -- <u>Post meeting note: now discussed</u> Outstanding	tie
	4. Firmed up price for 1B. tie (Geoff Gilbert) to issue or ensure access to all completed drgs on 1B (estimated to be 91%).	BBS
	5.4. A focused and simplified VE list is to be given to BBS in the next few days summarising each of the item against which BBS is expected to book a VE saving. The list results from a review of the VE schedule at each of the technical meetings.	BBS
	6.5. VE savings are to be submitted with current repricing exercise – BBS	tie
	7. tie confirmed the “T” junctions (cf. gyratory) was now preferred by CEC. Reconfirm design delays are still not deemed likely to push the programme beyond Feb 2011.	BBS
	8.6. The integration with MUDFA is critical to all programme pressures. SB to discuss/ resolve programme issues with SMCf on 30 Nov.	tie
	9.7. SB noted that BBS’s new trackform proposal “Rhaeda City” will improve installation speeds, though result in a deeper excavation. SB to complete review ASAP. <u>Now complete and acceptable.</u>	tie
	10.8. BBS requested a need to have sight of RAMS concept in order to underpin the availability levels specified.	BBS
	11. BBS also requested approvals vs. cycle process including the testing and commissioning schedule.	tie
	12.9. 10 minute “early” daily progress/ blockers telephone conference proposed between	

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DOC.NO.	VERSION	STATUS	DATE	SHEET
PRO.Infraco.1528	1.0	Information	23/11/07	1 of 3



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	SMcF/-SB/-others...SMcF to consider ASAP.	BBS
2.0	Pricing	
	Dates for pricing returns – require BBS to confirm dates for the full schedule. <u>This is long outstanding and implies a threat to contract award programme.</u>	BBS
	Matrix sent out to BBS during the week outlining costs in provisional status and those that are fixed. BBS to confirm acceptance of this matrix.	BBS
	BBS advised that a pack including <u>new</u> pricing information, programme and the ER's compliance matrix would be delivered to tie on Monday 10 th Dec.	BBS
	BBS to confirm additional time required to reduce level of uncertainty in the costs.	BBS
	tie to confirm timescales for turning around clarifications and set up a meeting for Wednesday 12 th to resolve clarifications.	tie
	BBS advised that VE systems opportunities being reviewed today and feedback will be delivered with pack on Monday.	BBS
	Ballasted track – BBS to provide differential CAPEX/maintenance for ballasted track	BBS
	BBS to provide proposal for retro-fitting ballasted track.	BBS
3.0	Due Diligence	
	tie confirmed that they require letters from BBS relating to both run time and quality.	BBS
	BBS advised that they need clarification that run-time model based on the latest CAF tram characteristics – tie to confirm. If this is the case then the letter can be provided. The quality letter to be provided on Monday 10 th December.	tie
		BBS
4.0	ER Compliance	
	Compliance matrix to be provided on 10 th December. <u>Where BBS proposed design deviates, important to subsequently ensure appropriate evidence file is produced.</u>	BBS
5.0	Contract Process	
	<u>Sticking issues remain important. BBS seem unreasonably entrenched on relative small detail. Need to move on through commercial teams.</u>	
6.0	Programme Issues	
	Detailed programme meetings held.	BBS
	SDS to confirm that MUDFA designs are being delivered in optimum way to reduce impact on infraco programme.	BBS
	Next issue of the programme due on 10 th December.	BBS
7.0	Geotechnical	
	SDS summarising report was provided.	
	<u>Agreed to ensure an independently corroborated baseline on ground conditions.</u>	

DOC.NO.	VERSION	STATUS	DATE	SHEET
PRO.Infraco.1528	1.0	Information	23/11/07	2 of 3



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8.0	Mobilisation	
9.0	CAF Consortium	
	Discussions reported to be going well.	
10.	Approvals	
	Siemens need 2 weeks notice. Slot is already booked. Need close out certainty on Price, Programme, Spec and T&Cs.	BBS
	BB have option on 18 th for Board Meeting to close out. If missed would be 22 nd January.	BBS
	Both parties to provide ASAP a check list to tie of information/support required that tie can supply. To include coverage of supply chain approval needs.	BBS
10.0	AOB	
	<ul style="list-style-type: none"> □ Invite SDS to part of the progress meetings • Arrange informal engagement between BBS and CEC - MC ▪ In respect of EDMS and IT (sharepoint) both parties to produce a summary note on what has been agreed. 	tie tie tie/BBS

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DOC.NO.	VERSION	STATUS	DATE	SHEET
PRO.Infraco.1528	1.0	Information	23/11/07	3 of 3