
From: Clare Norman
Sent: 16 November 2005 19:07
To: Jim Harries (Transdev); Andrew Holmes; Andy Wood (Transdev); Ann Davidson (PA to NR); Barry Cross; Bill Campbell; Damian Sharp; Dorothy Gray (PA to KR); Gavin Gemmell; Graeme Bissett; Ian Kendall; James Papps; Keith Rimmer; Michael Howell; Neil Renilson; Sheena Raeburn (PA to AH); Stewart McGarrity
Subject: TPB - TUESDAY 22ND NOVEMBER 9AM-11AM, TIE OFFICES
Attachments: TPB Agenda - Nov.pdf; TPB Minutes 24102005 - meeting no 2 item 2.pdf; TPBNov-Item 3 - Project Director's report.pdf; Tram Progress Report October 2005 item 4.pdf; TPBNov-Item 5b - TEL and Service Integration.pdf; CR014 Assesment of Alternative Traction options to OHL item 8a.pdf; CR009 - Bicycles on trams item 8b.pdf; TPBNov-Item 10a - Progress Report for PBU.pdf; TPBNov-Item 10c - PFI Feasibility.pdf

Importance: High
Sensitivity: Confidential

COMMERCIAL IN CONFIDENCE – hardcopy to follow by post

Dear All

Attached are the TBP papers for Tuesday's meeting. Hard copies of the TPB papers will be sent out by courier tomorrow except agenda item 10 b which will be tabled, so the electronic copies are for your perusal beforehand.

The Attachments are Itemised and in order and follow the Agenda which is item 1:

1. Agenda
2. Previous Minutes / Matters Arising
3. Tram Project Director's Report – Key issues and decisions required
4. Tram Progress Report – Highlights and questions
5. Governance
 - a) Finalised Tram Project Board Remit - to follow
 - b) TEL and Service Integration
6. Principal Workstreams Update (TSS, SDS, JRC, MUDFA, Infraco / Tramco) - verbal
7. Parliamentary Process Update - verbal
8. Change Control – Status of Register
 - a) Change Request 15 – Wire Free Traction
 - b) Change Request 9 – Cycles on Trams
9. TEL Business Plan and Financial Model – Progress - verbal
10. Funding and Business Case matters
 - a) Supplementary Progress Report for PBU
 - b) Outline Business Case – Format and Content – to follow
 - c) PFI Feasibility Study
11. AOB
12. Date of Next meeting

The items that are in red are NOT included in this email as they are in the process of being finalised and will be sent on to you when completed in the next couple of days.

Any problems do not hesitate to contact myself on 0131 

Thank you

Clare Norman