

DAMIAN SHARP

Background

While employed in the Scottish Office/Scottish Executive/Scottish Government

1. *what posts did you hold, with relevant dates?*
2. *what were your job titles and what were your duties and responsibilities?*

Dates	Department	Job Title	Responsibilities
July 1991 – May 1992	NHS Management Executive	Administration Trainee	<ul style="list-style-type: none"> Development of the NHS internal market
May 1992 – May 1993	Home & Health Department	Administration Trainee	<ul style="list-style-type: none"> Member of Bill team for the Prisoners & Criminal Proceedings (Scotland) Act 1993 Policy on early release of offenders
May 1993 – June 1994	Environment Department	Policy Adviser	<ul style="list-style-type: none"> Contaminated land policy Scottish chapter of UK White Paper on Sustainable Development
June 1994 – October 1995	Central Services	Policy Adviser	<ul style="list-style-type: none"> Compulsory competitive tendering of Scottish Office internal services Policy on Executive Agencies including triennial reviews Sponsorship of Student Awards Agency for Scotland Support for Senior Management Review of The Scottish Office
October 1995 – September 1996	Education & Industry Department	Policy Adviser	<ul style="list-style-type: none"> Sponsorship of Scottish Enterprise including targets, strategy and appointments
September 1996 – September 1998	Central Services	Project Manager	<ul style="list-style-type: none"> Development, procurement & preparation for Electronic Record & Document Management pilot
September 1998 – September 2000	Education & Industry Department	Policy Adviser	<ul style="list-style-type: none"> Industrial policy & support for areas of structural economic difficulty – Clackmannanshire, West Dunbartonshire, Borders, Ayrshire, Dumfries & Galloway

Dates	Department	Job Title	Responsibilities
September 2000 – May 2003	Development Department	Head of Public & Rural Transport Branch	<ul style="list-style-type: none"> • Overall public transport policy • Rural transport policy • Disability transport policy • Administration of the Public Transport Fund • Administration of the Rural Transport Fund • Emergency Liaison Officer for Roads & Transport
May 2003 – October 2007	Development Department then Transport Scotland	Head of Major Projects	<ul style="list-style-type: none"> • All aspects of delivery of the Scottish Executive's programme of major public transport projects • Preparing bids & securing funding to deliver 8 major projects budget rising from £60m to £242m per annum • Building new team of 30 railway professionals, civil servants and project managers from development of role profiles through recruitment to final team management and leadership • Ensuring all necessary agreements were in place with third parties • Ensuring development and stability of necessary professional capability and capacity in Scotland to deliver successfully

4. *who were you working to in your roles as Head of Public & Rural Transport Team and Head of Major Projects in the Scottish Executive/Scottish Government?*

As Head of Public & Rural Transport Branch I reported to Bill McQueen (Head of Transport Division 2) who was succeeded by Jamie Ross in Autumn 2001(?). John Martin was Head of Transport Group at this time.

As Head of Major Projects I reported initially to Kenneth Hogg (Head of Transport Division 3) until Transport Scotland started operating in shadow form in Autumn 2005. I then reported to Bill Reeve (Head of Rail Delivery). John Martin was

succeeded as Head of Transport Group by John Ewing on John Martin's retirement. Malcolm Reed was Transport Scotland's Chief Executive.

5. *who was working to you in these roles?*

As Head of Public and Rural Transport Branch I had two B2 policy advisers, two B1 policy advisers, one A3 administrator and one A1 administrator. They had no involvement in policy towards the Edinburgh Tram Project but did administer grant payments from the Public Transport Fund for development work.

As Head of Major Projects I had a team that grew from Summer 2003 to Summer 2006. See attached organograms for three snapshots of that team. Recruitment took place in several exercises and posts were filled as people became available.