

**Mandy Wilson**

**From:** Pat Denholm  
**Sent:** 15 December 2006 11:32  
**To:** Tom Aitchison  
**Cc:** Gill Lindsay  
**Subject:** FW: TRAM INTERNAL PLANNING MEETINGS  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Tom

I understand that you have decided that there is no need for any additional Tram Internal Planning Group Meetings this year and that you intend to reconsider the need for further meetings early in the new year.

In the absence of a formal meeting, I would however wish to notify you of a number of matters with respect to the Business Case about which I continue to have concerns. These concerns have been conveyed to Andrew are noted below, and it may, as Gill notes below, be possible to resolve them via other reports. I would wish formally to register with you that these problems must be addressed by some means as the project moves forward.

Regards

Jim

**From:** Gill Lindsay  
**Sent:** 13 December 2006 16:15  
**To:** Andrew Holmes  
**Cc:** Jim Inch  
**Subject:** COUNCIL REPORT TRAMS

Andrew

Understand final Report now signed and circulated. Having considered the latest version provided this morning very briefly the consistent points made by this Division have been incorporated in part. Consistent points made and documented by written comments from this Division, incorporating the Director of Corporate Services own comments, are:-

Risk associated with Developer Contributions - I recognise that this is ultimately the remit of yourself and the Director of Finance and I am advised that you did not consider this Division's revisals /comments appropriate in expressing risk issues.

TEL and corporate governance issues - These issues remain unresolved. I understand that your intention is to seek Council authority for these issues in another Report. An opportunity could be created by seeking approval of the operating agreement between the Council and TEL provided this was dealt with quickly. I would like to have on file a response to the Division's comprehensive memo of 14 November to resolve this issue and eliminate or deal with this risk, in the interests of the project.

In respect of the funding needs of both legal support and corp. comms support to the Council's role in this project, I understand this will be approved at an internal Tie/CEC Tram Board meeting this week rather than incorporated in this Report. I am advised that this will recognise the requirement for 2 FTE posts in respect of both areas. Clearly and as agreed, we will regularly assess this demand and it remains subject to there being

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no public inquiry or other such intense unplanned activity. The available coding is required most urgently if the agency staff found are to be engaged. Can this be provided now please.

I look forward to working closely on the project.

Regards

Gill

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