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Signature	[Redacted]		
For Information			
For Action			
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Ruaridh Connor

From: Clare Norman
Sent: 25 August 2005 11:32
To: Ruaridh Connor
Subject: FW: Edinburgh Tram: SDS Agreement Completion

From: Gerry Henderson
Sent: 23 August 2005 17:19
To: Cassels, Alan
Cc: Fitzgerald, Sharon; Fitchie, Andrew; Ian Kendall; David Ramsay; Jim Cahill; Clare Norman; Kenneth McLeod
Subject: RE: Edinburgh Tram: SDS Agreement Completion

Alan,

Initial response, in blue. Full comments to follow when collated.

Regards,

Gerry.

Clause 1.1 - Definition of "Formal Offer"	tie require to provide references to the full list of documentation issued by PB which may have had the effect of amending or supplementing or qualifying the offer made on 13 May 2005 as part of their bid. Jim Cahill will provide this.
Clause 36.1.2 (b)	To confirm contact details for PB (address, fax number and person for whose attention correspondence should be marked). These notice details are also required for Schedule 17. Jim Cahill will provide this.
Schedule 2	Can a confirmed list of Key Personnel be provided? To be confirmed, by tie, following meeting with David Hutchison of PB.
Schedule 3	Can a finalised Pricing Schedule be provided? Yes. We shall provide an update as per our clarification. This shall be reformulated following the cost loaded programme. GH/JC to provide revised contract sum details for contract acceptance.
Schedule 4	Programme for the provision of the Services requires to be provided. Has this been provided by PB and agreed by tie? To be provided within 30 days. As per clause 4.1.2
Schedule 6 Part 1	Insurance Schedule to be completed. We are liaising directly with Heath Lambert on this, so no tie action required. Thanks.
Schedule 6 Part 2	Details of the dates on which Insurance clarifications were received are required in order to complete the Broker's Letter of Undertaking. We already have a copy of the final clarification from PB dated 8th June 2005, but do not have a note of the date on which PB responded to Adam Dawson's clarification request sent out on 29th April. We shall chase up and issue.
	The JRC/SDS Agreement requires to be entered into within 2 weeks of the appointment of the JRC. There is still some missing information which requires to be filled into this contract. We

25/08/2005

Schedule 17

require notification of (a) the list of persons from JRC and SDS making up the specialist team (this requires to be compiled and slotted into Appendix 1 of the JRC/SDS Agreement) and (b) the place where the joint team will be co-located. One organisation is carrying out the SDS/JRC scope of works. PB to manage SDS interface.

From: Cassels, Alan [mailto:Alan.Cassels@dlapiper.com]
Sent: 23 August 2005 12:32
To: Gerry Henderson
Cc: Fitzgerald, Sharon; Fitchie, Andrew; Ian Kendall; Willie Fraser
Subject: Edinburgh Tram: SDS Agreement Completion

Gerry

We are finalising the SDS Agreement at the moment and I attach a list of points that we will hopefully be able to assist us with.

As regards JRC, we will be completing the same exercise and I would therefore be grateful if you could send a CD copy of the Steer Davis Gleeve bid to us.

If you have any queries regarding any of the points, please feel free to give me a call.

Kind Regards

Alan Cassels
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