

**TRAM IPG
ACTION NOTE
9 JUNE 2010**

Present: TA (chair), DMcG, DA, MT, MP, AM, NS, ACon, LM, Ailie Wilson, BL (note)

Item	Subject		Action
1	Note of previous meeting – 12 May	<ul style="list-style-type: none"> • Agreed as accurate; • Agreed that TA, MT and DA would meet to finalise revised Tram IPG remit on Thursday 10 June. 	
2	Highlight Report – 9 June	<p>Financial Update, Contingency and Strategic Options</p> <ul style="list-style-type: none"> • Noted current position on ‘Project Carlisle’ and the procurement risks associated with any commercial ‘divorce’ agreement; • Noted Transport Scotland and Scottish Government being kept informed of developments, with meeting on funding scheduled for 17 June; • Agreed requirement for coherent Council plan drawing together various streams of activity (Finance, Legal, Communications etc) and scenario planning <u>ACTION DA</u> to coordinate; • Noted reference to tram (10% contingency) under contingent liabilities in final accounts to Council on 24 June. <p>TMO</p> <ul style="list-style-type: none"> • TMO Project Assurance Review- noted issues related to design, absence of utilities records from September 2007 to June 2008 and complexity of various programmes; • TMO Project Assurance Review- agreed that (i) TMO report offers comment/context on contract from engineering perspective as appropriate (ii) a detailed discussion with relevant Tram IPG members is arranged on completion of draft report, and (iii) recommended actions arising be 	DA

