
From: Richard Jeffrey
Sent: 01 May 2009 10:15
To: Steven Bell; Colin McLauchlan; Stewart McGarrity; Graeme Bissett
Subject: FW: OVERVIEW MEETING

Guys, I will be drafting a response to Tom this pm, do you have any comments please. David spoke to Tom and yesterday's council meeting there was a call, narrowly defeated, for a much greater level of info to be made available to the council. This clearly has implications for any commercial discussions that we might feel would be better held behind closed doors.

Thanks

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From: Tom Aitchison [<mailto:Tom.Aitchison@edinburgh.gov.uk>]
Sent: 01 May 2009 09:53
To: David Mackay; Richard Jeffrey
Cc: Donald McGougan; Dave Anderson; Jim Inch; Sheena Raeburn
Subject: OVERVIEW MEETING

David/Richard,

OVERVIEW MEETING

As you know, we are due to meet on Monday 11 May to take stock of a number of issues and set the direction of our joint working over the coming period. I think the meeting is timely given Richard's appointment, the Council debate yesterday, the imminence of a decision on summer working and the like.

There is a lot to discuss when we meet and some specific suggestions are set out below. Perhaps the most crucial issues, however, is how we can tackle the negativity which still exists in many quarters and get onto the "front foot".

This clearly has implications for communications activity in particular.

So, suggested areas for discussion are:

- (i) an update on how well our teams are working together since the changes introduced last November;
- (ii) current position on budget and programme issues;
- (iii) public reporting to elected members (and other stakeholders);
- (iv) communications, marketing and PR issues;
- (v) managing financial, commercial and legal issues;

and, if time permits

- (vi) the business case for tramline 3;
- (vii) governance arrangements for **tie**, TEL and Lothian Buses;
- (viii) **tie** bonus payments; and
- (ix) **tie** office accommodation.

The list looks daunting! Please let me know what you think.

Best wishes.

Tom

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