



tie Limited

Minute of the CEC/tie Legal Affairs Group Meeting

Date: Monday 18 February 2008

Time: 17.00 – 18.00

Venue: CityPoint II

In attendance	Graeme Bissett	tie	GB
	Susan Clark	tie	SC
	Alasdair Sim	tie	AS
	Stewart McGarrity	tie	SM
	Andrew Holmes	CEC	AH
	Duncan Fraser	CEC	DF
	Rebecca Andrews	CEC	RA
	Andy Conway	CEC	AC
	Colin MacKenzie	CEC	CM
	Steve Sladdin	CEC	SS
	Alan Coyle	CEC	AC
	Nick Smith	CEC	NS
Apologies	Willie Gallagher		
	Matthew Crosse		
	Andrew Fitchie		
Circulation	Above		

		ACTION By	Target Date
1	Contract Close		
	<p>Completion Programme</p> <ul style="list-style-type: none"> ▪ SC managing a daily tracker. ▪ Current expectation for notification week commencing 03/03/08 <p>Overview of Close Process</p> <ul style="list-style-type: none"> ▪ This will include a full analysis of CEC risk exposure. A draft will be available for CEC review by 21/02/08 ▪ £5.5m cap was discussed. CM noted that CEC require an assessment of value for money ▪ SM explained that £3.8m of this sum is a negotiated figure covering Tramco and SDS (approvals & consents) risk exposure to BBS. The balance of £1.7m is due to changes in the ER scope. It was noted that a spreadsheet outlining these figures has been forwarded to AC. <p>CEC Briefings</p>		



	<ul style="list-style-type: none"> ▪ SC will advise CEC of proposed dates for close programme briefings by 21/03/08. ▪ DF noted that a meeting with the CEC Chief Executive has been set for 29/02/03. ▪ AH to seek a time to meet with the Chief Executive around 03/03/08. ▪ It is noted that the Council meeting is scheduled for 13/03/08 and as a result the deadline for reporting will be 06/03/08. <p>Close Report</p> <ul style="list-style-type: none"> ▪ Close report will summarise the position and confirm status of all matters raised by CEC for contract close. 		
2	INFRACO Suite		
	<p>INFRACO</p> <ul style="list-style-type: none"> ▪ All legal matters are progressing, with several key close out meetings scheduled for 19th and 20th Feb. ▪ BBS acceptance of CEC Guarantee is a point to be closed off. ▪ AF to update RA directly on this matter. ▪ Other key issues to close out are; programme and SDS quality and delivery. ▪ BBS remain sluggish in response, tie continuing to apply pressure to meet close programme <p>TRAMCO</p> <ul style="list-style-type: none"> ▪ On target and on schedule. <p>SDS</p> <ul style="list-style-type: none"> ▪ Novation close out meeting scheduled with tie and BBS on 20 Feb. 	AF	
3	Prior & Technical Approvals		
	<ul style="list-style-type: none"> ▪ CEC and tie had a positive session on 15/02/08. ▪ The full list of prior and technical approvals was reviewed and the critical path items were identified. ▪ AH noted that CEC will need to carefully manage resources to meet the desired outcome. 		
4	Third Party Agreements		
	<p>Network Rail</p> <ul style="list-style-type: none"> ▪ The APA has gone through the NR Investment Review Panel on 15/02/08. No response on outcome of this received by tie. AS to pursue. 	AS	



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6	Licences		
	<p>The Gyle</p> <ul style="list-style-type: none"> ▪ AS meeting with The Gyle on 21/02/08 to agree terms of licence. <p>West Craigs</p> <ul style="list-style-type: none"> ▪ West Craigs agree to principle of construction under licence – fallback position remains to GVD – minimal risk to INFRACO. ▪ Additional licences required for emergency escape route for Airport Fire Engine and for 800mm water mains diversion. ▪ West Craigs seeking a servitude across Gogar Castle Access Road, which is a non adopted CEC owned road. ▪ CEC to consider the position and report back to tie. ▪ AS to arrange a meeting when advised to do so from SS. 	SS	
7	AOB		
	None to report.		
8	<u>Next Meeting</u>		
	Monday 25th February 2008 at 5pm in CityPoint		