
From: Andie Harper
Sent: 07 July 2006 17:35
To: Damian.Sharp@transportscotland.gsi.gov.uk
Cc: Trudi Craggs; Stewart McGarrity; Graeme Bissett (external contact); Willie Gallagher; David Powell
Subject: Readiness Review Action Plan
Attachments: Readiness Review.doc

Damian
Hope you had a good holiday.

As promised please find attached Readiness Review Action Plan against 12 recommendations, good progress has been made on all and all key actions for Tramco release have been resolved.

By way of update for your return as I am now away until 17th July please find comments below.

1. KPMG raised concerns on Tramco although I believe their concerns are of a wider nature, however we released Tramco on the back of your agreement with Trudi. David Powell and Stewart are meeting KPMG and some of your team on Monday to brief them on some of the wider procurement issues. KPMG's main issue is about contingency plans if novation becomes unachievable, to date our bidders have not raised this as a concern but we are asking them to identify related costs in their bid and should their be a problem tie would have to manage the interface and risk either from within the team or using an expert third party.
2. Mudfa- we should have settled on two bidders to go into Carp and this will be ratified by your team on Monday but we will not release until you return and give green light. I am content with process so should be ok. I personally only know recommendation on basis of code names and identity will remain restricted until agreement and we advise bidders and media.
3. Can you confirm you are ok with us using the PUK nominated team who undertook Readiness Review for OGC gateway for Infraco review, we are considering making this a two stage process to optimise time and try and achieve best possible Infraco release date.
4. Cyril Sweet are coming in next week to commence bottom up cost estimate, can you reinforce to them that we are the primary client on this task even though you are funding.
5. The subject of bid costs being reimbursed to Infraco bidders if the project doesn't go ahead has not gone away and I have asked David Powell to forward comments to you with an assessment of likely costs. I know you are not likely to change your previously expressed views but between us we need to have a clear and consistent line to use to respond to bidders.
6. We are hoping to be able to announce pre-qualified Infraco bidders sometime over the next two weeks when all paperwork on JV and marriages is complete.
I will ask David Powell to advise you when ready.

Regards
Andie