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**From:** Ramsay J (John)  
**Sent:** 08 January 2007 14:33  
**To:** Donald M (Mairi)  
**Cc:** Davis L (Lorna)  
**Subject:** FW: S2O-11597

Mairi

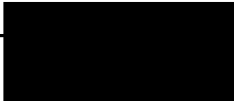


final draft for  
S2O-11597 - + ...

Final draft PQ for Bill's consideration: Apologies for delay

John Ramsay  
Project manager - Edinburgh Trams  
Rail Directorate  
Transport Scotland  
Buchanan House  
Glasgow G4 0HF

Tel 0141-  
mobile



-----Original Message-----

**From:** Davis L (Lorna)  
**Sent:** 08 January 2007 09:43  
**To:** Ramsay J (John)  
**Subject:** FW: S2O-11597

Morning

Just to let you know that Mairi is chasing this. I told her that as far as I could tell from my inbox that the draft PQ had gone up to Damian for approval but apart from that I could not comment any further.

Damian is out of a meeting at 10am so can remind him then about this?

L

-----Original Message-----

**From:** Ramsay J (John)  
**Sent:** 05 January 2007 15:33  
**To:** Sharp DP (Damian)  
**Cc:** Spence M (Matthew); Davis L (Lorna)  
**Subject:** FW: S2O-11597

Damian



draft v1 for  
S2O-115971.doc



Tram\_ TS - Oral PQ  
Key Facts ...

I have attached a draft response for your consideration ahead of return to Bill on Monday am.

John Ramsay  
Project manager - Edinburgh Trams  
Rail Directorate  
Transport Scotland  
Buchanan House  
Glasgow G4 0HF

Tel 0141  
mobile



-----Original Message-----

**From:** Donald M (Mairi) **On Behalf Of** Reeve W (Bill)  
**Sent:** 04 January 2007 08:08  
**To:** Ramsay J (John)  
**Subject:** FW: S2O-11597

John

Can Bill have this back to clear by 9.30 on Monday 8 January please? Will this be possible?

Cheers

Mairi

-----Original Message-----

**From:** PS/Transport Scotland  
**Sent:** 03 January 2007 16:11  
**To:** Ramsay J (John)  
**Cc:** Sharp DP (Damian); Reeve W (Bill); Docherty C (Campbell)  
**Subject:** FW: S2O-11597

Please see attached Oral PQ for draft response to PS/ETLLD, copying in PS/Transport Scotland by **noon on Tuesday 9 January**.

The running order is attached for information. I have also attached the Minister's requested layout for the background note which must be used. This format should be incorporated into the body of the PQ and not attached as a separate document.

If you are having problems with the formatting, please give us a shout.

Please advise ASAP if this PQ is not for you.



TS - Oral PQ Key  
Facts Templat...



General 11 Jan.doc



S2O-11597.doc

Thanks  
Marion

-----Original Message-----

**From:** PS/ETLLD  
**Sent:** 03 January 2007 15:26  
**To:** PS/Transport Scotland  
**Subject:** S2O-11597

Please see attached Oral PQ for draft answer to reach Secretariat by **Noon on Tuesday 9 January**. Also attached is the full list of General Themed Orals running order. Full supps are required for **all** questions.

If you consider that it would be more appropriate for a Minister other than the one suggested in the above list to answer a PQ, you should clear this first with the Private Office of your suggested Minister and the Private Office of the Minister as per the allocation and copy the related e-mails to the ParlyClerk Scotland mailbox and PS/ETLLD as soon as possible.

Can I also remind you that Ministers may need to contact you urgently regarding this question before or around question time. It is important that you or your line manager should make yourselves available all day on the day of questions to answer any queries the Ministers might have.

And finally, if you feel this PQ is not for you to answer, please let me know ASAP.

Thanks  
Stephen  
ETLLD Secretariat