

Head of Major Projects
Rail Delivery

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Andrew Holmes
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22 August 2007

VARIATION TO GRANT OFFER TO CITY OF EDINBURGH COUNCIL FOR UTILITIES DIVERSIONS AND CONTINUING DEVELOPMENT AND PROCUREMENT OF PHASE 1A OF THE EDINBURGH TRAM NETWORK

In exercise of the powers contained in section 70 of the Transport (Scotland) Act 2001, the Scottish Ministers hereby vary the offer of grant to City of Edinburgh Council contained in our letter to you of 19 March 2007 following the position reached in Parliament on Wednesday, 27 June 2007.

The variations to the conditions of grant are as follows: -

- Paragraph 12.2 – deleted.
- Paragraph 12.3 – deleted.
- Paragraph 16, delete and replace with “The Council shall ensure that appropriate project governance arrangements are in place for the project and enforced accordingly.”
- Paragraph 17 – deleted.
- Paragraph 18 – deleted.
- Paragraph 19 – delete and replace with “The Council shall ensure that robust, transparent and externally verifiable project controls are in place for the project and that these controls are applied to all those involved in project implementation.”
- Paragraph 20 – delete and replace with “The Council shall comply with Transport Scotland’s standard project reporting procedure. The standard project report templates are to be completed on a 4-weekly basis and these will form the Council’s progress report to Transport Scotland. The report is to be forwarded to Transport Scotland by no later than 12 noon on the Friday of ‘Week 1’ in the cycle for the preceding four-week period. The latest report is to form the agenda for a formal meeting of Transport Scotland and Council officials, this meeting is to be convened within the first half of ‘Week 2’ of the cycle.”

Cont./....

Acceptance of this offer must include an updated capital spending plan for the remainder of the current financial year in relation to the grant being offered. The grant is to be drawn down against this plan.

If you wish to accept the variation to the offer of grant on the conditions specified in my letter of 19 March 2007 as amended by this letter you should sign and date the acceptance docket at the end of this letter and return them to us. Once the acceptance has been received, a copy of the completed documentation will be sent to you for your retention.

I look forward to receiving your acceptance.

Yours sincerely

Jerry Morrissey
Head of Major Projects

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Acceptance of Variation to Grant Offer to City of Edinburgh Council for Utilities Diversions and Continuing Development and Procurement of Phase 1a of the Edinburgh Tram Network

On behalf of City of Edinburgh Council I accept that Scottish Ministers hereby vary the offer of grant to City of Edinburgh Council contained in the letter of 19 March 2007 as detailed in the letter of 22 August 2007.

..... **Signature**
..... **Full Name**
..... **Position in Company**
..... **Date**

..... **Witness Signature**
..... **Full Name**
..... **Position in company**
..... **Date**