

tie Limited

Minutes of tie/BSC meeting

Date: 16/17 December 2008

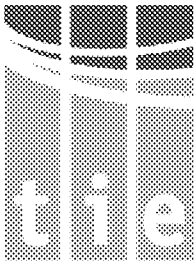
Time: 13.30 – 18.30 & 07.00 – 09.30

Venue: Citypoint, Edinburgh

In attendance Steven Bell, Stewart McGarrity, Richard Walker, Michael Flynn
 Apologies None
 Circulation All

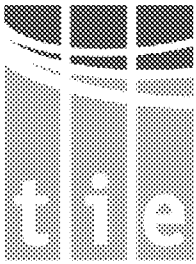
	WHAT	WHO	WHEN
1.	Princes St		
	a) Instruction required for scope of revised traffic management with acceptance of a provisional sum / allowance to cater for cost and time.	tie	
	b) Instruction required to implement enabling works with a provisional sum / allowance approach to cater for cost and time.	tie	
	c) Instruction required to implement modified track slab/ base designs to suit ground conditions with a provisional sum to cater for cost and time if necessary.	tie	
	d) Instruction required to prepare modified road construction options to suit ground conditions with a provisional sum / allowance approach to cater for cost and time if necessary.	tie	
	e) Instruction required to Siemens to mobilise track teams based on finalised options from CEC meeting on 18.12.08.	tie	
	f) BSC to respond to tie regarding ducting along the route to synchronise/align the system proposed and the SDS design basis.	BSC	
	g) tie Change Order to be issued for Carrick Knowe ground conditions based on agreed Estimate.	tie	
	h) Availability of Depot from 05.01.09 to allow Barr to access the site for earthworks once they have completed their mobilisation.	Note	
	i) Change Order for ground conditions at Edinburgh Park once Estimate has		

DOC.NO.	VERSION	STATUS	DATE	SHEET
	1			1



	been provided by BSC		
2.	<p>Instructions to contain</p> <p>Scope of work</p> <ul style="list-style-type: none"> • Acknowledgement that this is different to the contracted scope. • Confirmation that cost will be assessed and paid on interim basis against milestones plus justification of anticipated additional cost e.g. invoices, plant and people time sheets. • Acknowledgement of indirect costs and disruption that needs to be agreed. • Requirement Estimate to be agreed within 90 days of receipt of instruction. • Requirement to identify and agree any disruption impacts within 120 days of issue or instruction. <p>Estimate identified in the Frank-Colin meeting of 15 Dec to be submitted no later than end of January 2009 by BSC and agreed tie/BSC by 5 February.</p>	tie/BSC	
3.	<p>Up to 3 month reprogramming/ reprioritisation exercise to all areas with the exception of Princes St, Depot, section 5B, 5C, 6, 7, Princes St (as above). [production in other areas to be reviewed to enable blocking point removal to facilitate the efficient delivery of works.]</p> <p>Solution for working at Leith Walk (1B) to be agreed. In the event a section can be freed-up to commence efficient work for BSC within the 3 month review, BSC will mobilise to commence work.</p> <p>Prompt assessment of blockers to release sections for efficient working. Updated MUDFA programme from tie Tom Hickman and Steve Sharp to lead the planning activity, supported by all necessary resources from tie / BSC.</p> <p>By 15 January the team will complete;</p> <p>An interim assessment of likely completion dates for the project in an unmitigated state. Potential opportunities (quantify within a range)</p> <ul style="list-style-type: none"> • Re:logic • Additional resource • Reduced constraints • Output scenarios 		
4.	<p>Speed resolution of outstanding claims/ issues</p> <p>Tie and Infracore to agree validity of the 250 changes Prioritise the results of 1. Above. Agreed summary of 1 & 2 above Exec review and escalation</p>	<p>DM/TBC 16.01.09 DM/TBC 16.01.09 FM/CB 19.01.09 SB/RW/ 22.01.09 MF (15.00hrs)</p>	
5.	Organisational Effectiveness		

DOC.NO.	VERSION	STATUS	DATE	SHEET
	1			2



	Appoint Project Manager Infraco and tie for Princes St Appoint Project Manager Infraco and tie for respective sections Appoint Manager / Leader for the C250 change resolution (for tie and Infraco) Weekly briefing by above team to Frank and Colin.		09.01.09 16.01.09 05.01.09 W/C 05.01
6.	Priority Change Procedure To be concluded by mid January.	RW/SB	19/1/09

DOC.NO.	VERSION	STATUS	DATE	SHEET
	1			3