From:	Andy Conway
Sent:	09 April 2009 17:03
То:	Marshall Poulton
Cc:	Max Thomson; Alan Coyle; Nick Smith; Colin MacKenzie; Leanne Mabberley; Gill Lindsay
Subject:	Group Leaders Briefing Note
Attachments:	Councillor Tram Briefing 14 April 2009 - Councillors Version.doc

Marshall,

As discussed, please find attached the draft briefing note for the Group Leaders meeting on Tuesday 14 April. You said you were going to forward this on to Tom in advance of the meeting.

Leanne had some concerns about the third paragraph on the second page, that starts "Progress...". Leanne is concerned that Councillors may leak this to the press. The version attached has been edited to hopefully take Leanne's points on board without misleading Members (after all, things aren't going as planned!). I've not been able to get hold of Leanne to see if she's happy with the revised text, but we can review that on Tuesday morning, if required.

I would suggest that you hand out hard copies at the meeting. If you agree, I can sort you out with that on Tuesday.

Have a good weekend.

Regards

Andy Conway

Tram Co-ordinator / City of Edinburgh Council Level 1 / Citypoint / 65 Haymarket Terrace / Edinburgh / EH12 5HD Mobile: Citypoint (tie): 0131 andy.conway@edinburgh.gov.uk