
From: Steven Bell
Sent: 04 November 2008 11:23
To: Reynolds, Steve
Subject: FW: Meeting on 28 October

Importance: High

Steve

I haven't heard anything on the items below. I will give you a call to discuss this afternoon.

I am aware that the prioritisation of work has been subject to significant delay as Alan apparently told Jim SDS did not have the information when it was provided on 22 October and again on 3 November. I think Jim is chasing this separately but this kind of delay is unacceptable.

Can you find out what happened and sort out appropriate remedial action urgently.

Thank you

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From: Steven Bell
Sent: 29 October 2008 12:37
To: 'Reynolds, Steve'
Cc: Frank McFadden; Dennis Murray; Jim McEwan
Subject: Meeting on 28 October

Steve

I have prepared a note to follow up the discussion we had yesterday. I have identified a number of actions and proposed owners. If any are incorrect in your view, please let me know by return.

1. Conflicts between Utilities and Infrastructure design

You previously confirmed that an response on my previous requests regarding a number of potential conflict locations was being provided via BSC. I have received nothing. Please follow through and I will also address with BSC.

Action: S Reynolds & S Bell

You believed that there was clarity on each of the items other than Water of Leith. You undertook to follow that one up yesterday afternoon. Can you give me an update please?

Action: S Reynolds

I raised the South Gyle Access Bridge conflict where we understand that your Alan Dolan has undertaken works to address the conflict, including preparing a revised utilities diversion (including necessary approvals from the Statutory Utilities) and laid out designer's assumptions as to why the utilities diversion is necessary rather than a redesign of the structure. You were meeting with your team on Tuesday afternoon and undertook to follow that information up a.s.a.p.

Action: S Reynolds

2. As Built Drawings

You suggested a flowchart your team had prepared and I suggested that some practical use of available CAD resource may overcome the disagreement. I will arrange a meeting quickly with Frank McFadden, Jason Chandler and Graeme Barclay to conclude pragmatic solution.

Action S Bell / F McFadden

3. Construction Support

We agreed that the description in section 8.2 of the Novation Agreement Appendix 4 captured the key role intended, particularly in relation to structures and that should be reflected in the BSC Inspection and Test Plans. Please ensure your team feed this back through BSC and I will do the same so that an agreed ITP and be implemented immediately.

Action: S Reynolds & S Bell

On the issue of supporting information regarding valuation of construction support services, you believed that BSC were now operating that acceptably from your perspective. I noted that the information from BSC was still not in accordance with **tie**'s requirements and that I did not know whether that was a BSC deficiency or and SDS deficiency. **tie** will be certifying to BSC in line with our agreed requirements.

Note

4. Utilities Priorities

I passed you a copy of information provided to Alan Dolan last week regarding the priority of works to conclude the Utilities design activities. This confirmed priorities as:

1. Haymarket alignment work
2. Plates 6-10
3. Routing utilities through ADM milling
4. Plate 15
5. Check between utilities and permanent design – Section 1 (except Picardy Place)
6. Check between utilities and permanent design – Picardy Place

Please provide anticipated delivery timescales to Damian via the Design and Approvals Task Force.

Action: S Reynolds / J Chandler

5. SDS Concerns

You highlighted the key areas for you as:

- Construction programme update
- Delivery of BSC Trackwork Design
- Delivery of BSC OHL Design
- Change Process

I noted that BSC had advised us that both Trackwork and OHL designs were going through their final internal checks prior to imminent issue.

In addition, the change process was being addressed to facilitate speedy agreement provided the requisite information was available to the parties. A fast-track protocol was being completed this week for agreement with BSC.

Note and review next week (D Sharp /Bob Bell/ J Chandler)

6. ScotRail Depot: Buildability Report and potential need for additional land

BSC have stated they cannot build the Russell Road retaining walls without additional land take. This is contrary to original requirements identified by SDS. We need to resolve facts and BSC are clearing the ground and setting out the IFC design. To be closed out after that is completed.

Action: Bob Bell to review with Jason Chandler after BSC complete clearance and setting out.

7. Phase 1b

Updated Construction Estimate due for submission and consideration by CEC in December. All other preparatory work regarding Business Case etc. is on programme for this.

Note

Regards

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