



tie Limited

Minutes of Meeting: Preferred Bidder Weekly Progress Meeting

Date: 6th December 2007

Venue: CityPoint

In attendance: Matthew Crosse
Geoff Gilbert
Susan Clark
Steven Bell
Richard Walker
Scott McFadzen

Item	Comment	Action
1.0	Outstanding Issues	
	1. tie to confirm the design for London Road/ linked to Piccardy place. - <i>outstanding</i>	tie
	2. Session to be set up next week on integration of teams. - <i>outstanding</i>	tie
	3. Systems and communication – questions from Transdev to be provided to BBS – <i>Post meeting note: now discussed</i>	tie
	4. Firmed up price for 1B. tie (Geoff Gilbert) to issue or ensure access to all completed drgs on 1B (estimated to be 91%).	BBS
	5. <i>VE savings are to be submitted with current repricing exercise – BBS</i>	BBS
	6. The integration with MUDFA is critical to all programme pressures. <i>SB to discuss/ resolve programme issues with SMcF on 30 Nov.</i>	tie
	7. SB noted that BBS’s new trackform proposal “Rhaeda City” will improve installation speeds, though result in a deeper excavation. <i>SB to complete review ASAP. Now complete and acceptable.</i>	BBS
	8. BBS requested a need to have sight of RAMS concept in order to underpin the availability levels specified.	tie
	9. BBS also requested approvals vs. cycle process including the testing and commissioning schedule.	tie
2.0	Pricing	
	Dates for pricing returns – require BBS to confirm dates for the full schedule. This is long outstanding and implies a threat to contract award programme.	BBS
	Matrix sent out to BBS during the week outlining costs in provisional status and those that are fixed. BBS to confirm acceptance of this matrix.	BBS
	BBS advised that a pack including new pricing information, programme and the ER’s	BBS

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	<p>compliance matrix would be delivered to tie on Monday 10th Dec.</p> <p>BBS to confirm additional time required to reduce level of uncertainty in the costs.</p> <p>tie to confirm timescales for turning around clarifications and set up a meeting for Wednesday 12th to resolve clarifications.</p> <p>BBS advised that VE systems opportunities being reviewed today and feedback will be delivered with pack on Monday.</p> <p>Ballasted track – BBS to provide differential CAPEX/maintenance for ballasted track</p> <p>BBS to provide proposal for retro-fitting ballasted track.</p>	<p>BBS</p> <p>tie</p> <p>BBS</p> <p>BBS</p>
3.0	Due Diligence	
	<p>tie confirmed that they require letters from BBS relating to both run time and quality.</p> <p>BBS advised that they need clarification that run-time model based on the latest CAF tram characteristics – tie to confirm. If this is the case then the letter can be provided. The quality letter to be provided on Monday 10th December.</p>	<p>BBS</p> <p>tie</p> <p>BBS</p>
4.0	ER Compliance	
	<p>Compliance matrix to be provided on 10th December. Where BBS proposed design deviates, important to subsequently ensure appropriate evidence file is produced.</p>	BBS
5.0	Contract Process	
	<p><i>Sticking issues remain important. BBS seem unreasonably entrenched on relative small detail. Need to move on through commercial teams.</i></p>	
6.0	Programme Issues	
	<p>Detailed programme meetings held.</p> <p>SDS to confirm that MUDFA designs are being delivered in optimum way to reduce impact on infraco programme.</p> <p>Next issue of the programme due on 10th December.</p>	<p>BBS</p> <p>BBS</p>
7.0	Geotechnical	
	<p>SDS summarising report was provided.</p> <p>Agreed to ensure an independently corroborated baseline on ground conditions.</p>	
9.0	CAF Consortium	
	<p>Discussions reported to be going well.</p>	
10.	Approvals	
	<p>Siemens need 2 weeks notice. Slot is already booked. Need close out certainty on Price, Programme, Spec and T&Cs.</p> <p>BB have option on 18th for Board Meeting to close out. If missed would be 22nd January.</p> <p>Both parties to provide ASAP a check list to tie of information/support required that tie can</p>	<p>BBS</p> <p>BBS</p> <p>BBS</p>

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	supply. To include coverage of supply chain approval needs.	
10.0	AOB	
	<ul style="list-style-type: none"> • <i>Arrange informal engagement between BBS and CEC – MC</i> ▪ <i>In respect of EDMS and IT (sharepoint) both parties to produce a summary note on what has been agreed.</i> 	<p>tie tie/BBS</p>

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