
From: Matthew Crosse
Sent: 13 July 2007 12:00
To: Geoff Gilbert; Steven Bell; Jim McEwan; Graeme Barclay; David Crawley; Tony Glazebrook; 'Steve Reynolds'
Cc: Susan Clark
Subject: Design Matters

Dear all

The progress of the main design works submissions (the self assured design packages) needs to continue a pace and to programme. However, we also need SDS support in other areas.

I agreed with David Crawley yesterday that in view of the pivotal role of design in achieving each of our programme work streams and cost/schedule objectives, both short term and long term, the critical issues meeting scheduled for each Friday morning at 0900 should include as standing agenda items the following additional subjects:

- MUDFA progress – Steven Bell (or Graeme B to attend)
- Value Engineering – Jim McEwan (or delegate to attend)
- Procurement – Geoff Gilbert (or delegate to attend)


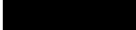
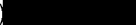
These subjects are to be tabled at the start of the meeting for the first 30 minutes after which the participants are free to go. The purpose is to review progress, to raise issues, conflicts and define and agree any emerging additional requirements. Ultimately, David Crawley and Steve Reynolds need to agree priorities and make decisions so that the optimum approach is always taken.

Any formalisation of matters e.g. change instructions will take place through the Tues PM meeting which Tony G leads.

Thanks

Kind regard

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