

Edinburgh Tram Network Minutes

Design, Procurement and Delivery Sub-Committee

30 August 2007

tie offices – Citypoint II, Brunel suite

Principals

Matthew Crosse – MC
 Willie Gallagher - WG
 Susan Clark – SC
 Jim McEwan - JMcE
 Jim Harries - JH
 James Papps – JP
 Bill Campbell – BC

Participants

Alastair Richards – AR (partial)
 Duncan Fraser – DF
 David Crawley – DCr (partial)
 Keith Rimmer – KR
 Neil Renilson – NR
 David Carnegie - DR

Apologies: James Papps, Graeme Bissett

1.0	Actions from previous meeting	Actions
1.1	Previous minutes taken as read. Verbal updates and O/S actions listed below:	
1.2	SC confirmed that design is almost complete to allow full costing and procurement of the works. Public Realm issue will be debated at meeting next week.	
1.3	<u>Action 1.17:</u> Decision taken that system performance paper will go to October TPB.	AR
1.4	<u>Action 2.5:</u> EARL demise information has been added to finalised grant letter.	
1.5	<u>Action 2.18:</u> KR stated no budget was available for a possible public hearing. KR to ensure Project Risk Register is updated accordingly.	KR
2.0	MUDFA	
2.1	Sections 1a, 1b and 5a continue on programme. Depot pushed out (non critical). Main utility works not ass advanced due to design release. However, trial holes carried out in lieu.	
2.2	MUDFA team looking at opportunity to move off-street items in Programme to assist critical on-street works.	
2.3	Progress being made to reach agreement with AMIS on delays to start of street works.	
3.0	IPR	
3.1	SC – preferred bidder provided revised tender for areas A & B with meeting planned next week before recommendation is made via a	

Transport Edinburgh
Trams for Edinburgh
Lothian Buses

	paper to TPB next week.	
3.2	Confirmed that anticipated recommendation will deem IPR – Temporary Car Park is dead.	
4.0	TRO Strategy Meeting	
4.1	WG requests a separate meeting with KR to go through the TRO process and implications for change in greenways policy.	
4.2	KR highlighted main risk is the time between traffic orders made and start of construction of the street works.	
4.3	MC raised query that programme dates for TRO process commencing (refers to Section 4 of Time Schedule Report) needs to be amended for the current status is remaining 'red flagged'.	
4.4	KR meeting Andrew Holmes today to push discussion for final design options for Picardy place. DF confirmed CEC position of optimising planning to transport apparatus for this area. WG confirmed that should CEC decision impact the ETP in terms of cost tie will have to go through the formal change process via TPB.	
5.0	Project Directors Progress Report	
5.1	<u>Action 1.1.4:</u> MC confirmed Infracore Bidder negotiations are going well and in accordance with targets and objectives.	
5.2	<u>Action 1.1.10:</u> WG requested that GB provide a paper for TPB regarding implication on overall funding requirements of Advanced Works.	
5.3	(Approvals/Decisions/Support required) – WG requested that we are required to be more specific and deal with primary issues.	
5.4	Risk – Immunisation – tie recruited the services of a heavy rail immunisation expert – MC meeting this week.	
5.5	Value Engineering. JMCE report, as reviewed by GG, will go to Procurement sub-committee today.	
6.0	SDS Update Paper	
6.1	DCr presented P5 update paper on design development. Key Notes are as follows:	
6.2	Decline in lack of progress has been arrested. DCr's view is that it will continue to improve providing we stay on top of SDS and give them no excuse not to deliver.	
6.3	SRU – Barry Cross is available to assist with the issues relating to ensuring SRU apply for planning permission.	
6.4	Section 1a – Bridges (Tower Place & Victorian Dock) – There is a question of betterment by requiring to provide walkways. DF on behalf of CEC confirmed the funding required for this betterment. Circa £2.5m will be funding <u>additional</u> to the £45m currently provided for the ETP.	
6.5	Lindsay Road. The redesign of Forth Ports request has caused significant delay to Section 1 Design Delivery.	
6.6	New design review process has been set up, which commences Mon 10 th Sept. It's primary role is to engage all stakeholders in discussion on the principles of the design to avoid further impacts in design delivery. The process will involve a design package review, presented	

Transport Edinburgh
Trams for Edinburgh
Lothian Buses

	by SDS.	
7.0	AOB	
7.1	<p>WG confirmed what was needed for the upcoming TPB – i.e.</p> <ul style="list-style-type: none"> • Executive Summary • Project Panel for SDS • VE • Advanced Works • Approvals 	<p>DCr JMCE GB DF</p>