
From: Benn, Pauline
Sent: 22 June 2007 13:43
To: Dolan, Alan; Chandler, Jason
Cc: Conroy, Martin
Subject: Drawing issues to be resolved
Attachments: UKPB1-70233.PDF

Jason, Alan

We held a meeting with Martin Rose on June 20 to try and get some resolution on outstanding drawing issues. Now that we are fully committed to producing design assurance statements for detailed design it is imperative that we get all issues sorted otherwise we're just kidding ourselves that we are fully 'assured'.

From the attached action sheet you will see what issues were raised and the actions that are needed to resolve the issues. I'm confident that we can work through all the issues and get them sorted and improve our quality for all future submissions.

Right now I'm concerned that tie may decide to come and audit us, and quite frankly we would not look good if we were to be audited.

I would appreciate your support in my efforts to improve our performance - I know it's not my job to do this but if I don't do it then no-one will and we will continue with the shambles we currently have. And lets be honest it is currently a complete shambles and has been badly managed from the start.

It was agreed between myself and Martin Rose that I would take over the allocating of drawing numbers to Halcrow and uploading dummy drawings (but I will not be taking over this task until Martin completes his action for this to happen), this will avoid any confusion with drawing numbers and ensure that numbers allocated to Halcrow do not get used by PB personnel.

Regards
Pauline

From: Benn, Pauline
Sent: 20 June 2007 13:55
To: Rose, Martin
Cc: Conroy, Martin
Subject: Actions from Drawing Issues Meeting 20 June 2007

Martin (R)

link to the list of actions arising from this morning's meeting. There is one action that is split between you and me to get an updated register of numbers allocated to Halcrow to date. We agreed to sit and do this today while you were in Edinburgh but as you've left without speaking to me this action is outstanding. Please can you phone me tomorrow morning so that we can discuss what it is I need from you in order to get an up to date register.

You also told me that you you would give me a blank drawing and show me how to load up drawings - I'm without the drawing and the demonstration therefore the post meeting note below applies. Please advise me when you intend to send me the blank drawing and demonstrate how to upload drawings to Hummingbird.

Post meeting note:

Action for PB to create dummy drawings when numbers are allocated to Halcrow will not happen until she has received the blank drawing and has been shown how to upload. MR to send drawing and give demonstration - request for MR to advise when this will happen.

Kind regards
Pauline