
From: Chandler, Jason
Sent: 28 January 2008 15:13
To: Reynolds, Steve
Subject: FW: Actions Tracker for SDS Issues Meeting - Friday 18th January
Attachments: IDC and Approvals Issues and Actions.xls

Importance: High

I think that this is the one that you are looking for.





Regards

Jason

SDS Project Manager Edinburgh Tram

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From: Damian Sharp [<mailto:Damian.Sharp@tie.ltd.uk>]
Sent: 23 January 2008 08:42
To: Gavin Murray; Alasdair Sim; Lindsay Murphy; Ney, Scott; Dolan, Alan; Clare Norman; Andy Conway - CEC; Tony Glazebrook; Alastair Richards - TEL; Ian Clark; Chandler, Jason
Cc: Susan Clark; Steven Bell; David Crawley; Kirsty Wilson
Subject: FW: Actions Tracker for SDS Issues Meeting - Friday 18th January
Importance: High

Folks

I'm afraid there has been some slight confusion with the circulation of the attached issues list for SDS. I hadn't picked up that it hadn't gone to all that were named on it because not all of you may have been spoken to on Friday to confirm the action and timescales – so sorry if this comes as a nasty shock to you.

The origin of this is that this document lists all the things that are currently holding up Interdisciplinary Design Check (IDC), Prior Approval and/or Technical Approval. It also covers suggested actions, owners and timescales for each. You will see that I have ended up with more actions than anyone else – thereby winning a “mug” award!

What I would like you each to do is:

- check actions assigned to you
- confirm whether you agree with the actions and the timescales
- if not, offer alternatives

- briefly update the status column

I am likely to have to update Steven Bell on this after Tram Project Board so any contributions received before 1300 would be really welcome

Damian

From: Kirsty Wilson
Sent: 18 January 2008 16:37
To: Damian Sharp
Cc: Susan Clark; David Crawley; Tony Glazebrook; Gavin Murray; Lindsay Murphy; Alasdair Sim
Subject: Actions Tracker for SDS Issues Meeting - Friday 18th January

Damian

Please find attached the actions tracker from this morning's meeting; please note that I have suggested a date due for the vast majority of these actions, therefore it might be prudent if all owners could consult the tracker and let you know if this date is suitable,

Remember I am out of the office next week on a training course, but I will try and check my emails in the evenings.

Kind regards

Kirsty Wilson
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Assistant Project Manager - Engineering and Development

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For more information on the Trams project go to:
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