
From: Reynolds, Steve
Sent: 14 November 2007 13:16
To: Ney, Scott; Benn, Pauline
Subject: FW: Document control
Attachments: Doc control process - AG - 5th November 2007.doc

[What's the story here?](#)

Steve

From: Tony Glazebrook [<mailto:Tony.Glazebrook@tie.ltd.uk>]
Sent: 14 November 2007 10:59
To: Chandler, Jason; Reynolds, Steve
Cc: Linda Melville; David Crawley; Damian Sharp; Gabrielle Bedwell; Kirsty Wilson; Gavin Murray; Lindsay Murphy
Subject: FW: Document control

Hi Guys,

Unauthorised backslide 1 has occurred today – this is not as agreed and needs to be corrected immediately pse:

-----Original Message-----

From: collaboration@pbworldprojects.co.uk [<mailto:collaboration@pbworldprojects.co.uk>]
Sent: 14 November 2007 10:05
To: Linda Melville
Subject: Collaboration message from Edinburgh Tram @pbworld.com Created document: ULE90130-05-PHH-00024 - Section 5B Photos.pdf

To: Linda Melville (TIE),

Pauline Benn (PB) created document 'ULE90130-05-PHH-00024 - Section 5B Photos.pdf' on Nov 14, 2007 11:04 AM GMT+01:00.

Item location:
Edinburgh Tram\TIE\Programme Activity Completions\Accommodation & Boundary Works\SDS42440\ULE90130-05-PHH-00024 - Section 5B Photos.pdf

Link to document:
<http://www.pbworldprojects.co.uk/hc/hc?d=dq&fiid=1294626&rp=y>

This message was sent from Hummingbird Collaboration. Do not reply to this message. To obtain help on how to change your messaging options click on the following url:
http://www.pbworldprojects.co.uk/hc/help/en/messaging_help.html

As I said below, we agreed that w.e.f. 12th Nov all docs would be transferred to Sharepoint, and not to continue with Collaborate as has happened above.

Furthermore, I am still awaiting the answer to the absolutely critical question highlighted ***thus*** below.

We really, **really** need your help on this. In any case, it's in SDS' interest - to ease the flow of CEC approvals as well as to forestall a deluge of Infracore questions.

All the best,

Tony

From: Tony Glazebrook
Sent: 08 November 2007 12:43
To: Chandler, Jason
Cc: Linda Melville; David Crawley; Gavin Murray; Lindsay Murphy; Elaine Ross; Gabrielle Bedwell; Kirsty Wilson; Colin Kerr; 'Reynolds, Steve'; Duncan Fraser - CEC; Jim Harries (Transdev); Roger Jones (Transdev); Andy Steel - TSS; Steven Bell; Susan Clark; Alastair Richards - TEL; Dolan, Alan
Subject: Document control

Hi Jason,

To confirm that we discussed the attached doc. control process today and that you agreed that it would be enacted as written.

Can you please ensure that, as it says, all doc issues w.e.f. next Monday 12th November 2007, fully and completely follow the process.

Can you also tell me asap please by when the batch index lists referred to in point 2b of the attachment herein will be completed – they are absolutely essential to unequivocal location of docs by all stakeholders.

Thanks,

Tony

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