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**From:** Jim McEwan  
**Sent:** 18 December 2008 12:36  
**To:** Graeme Barclay; Michael Blake; Ian Clark  
**Cc:** Damian Sharp  
**Subject:** SDS

During my meeting this am with SDS it is apparent that our current process for engaging with them contrives to ensure that we find it difficult if not impossible to pin them to a delivery eg. We make an approach to them to change something, no impact analysis is carried out on what dealing with this will do to the current delivery programme, hence when we come to ask 'where's our drawing?', they have ample excuses to misdirect and whatever we may say they will blame our reprioritisation.

To stop this re-occurring I propose that we funnel all change request through Damian and that we make no direct requests, this will ensure that we have the dialogue to understand what impact said change will have, an analysis which is best done while the patient is still breathing as opposed to post mortem.

Can I ask that you adhere to this.

jim