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**From:** Tony Glazebrook  
**Sent:** 19 September 2007 11:53  
**To:** Elliot Scott  
**Cc:** David Crawley  
**Subject:** RE: TS / TPB report

Hi Elliot,

Exec summary words as below:

### **Critical issues**

Critical issues have now been eliminated. However, significant issues which arise are now being progressed and cleared at weekly meetings, before they become critical. Currently there are six significant issues being progressed to clearance – these are detailed elsewhere within this report.

### **Design review process**

Formal design reviews have now started and the process has been further refined to maximise stakeholder buy-in. The review sessions are held weekly – every Thursday – between 10am and 4pm and provide the means whereby all stakeholders can see what has been produced by SDS, why it has been produced the way it has, discuss their comments with SDS and for tie to give direction on any emerging differences between expectation and offering. The deliverables programme from SDS is proving to be very close to expectation.

All the best,

Tony

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**From:** Elliot Scott  
**Sent:** 19 September 2007 10:30  
**To:** Miriam Thorne; David Crawley; Tony Glazebrook; Geoff Gilbert; Tom Hickman; David Carnegy; Mark Hamill; Mike Connelly; Keith Rimmer; Elliot Scott; Steven Bell; Jim McEwan; Donna Reid  
**Cc:** Susan Clark; Matthew Crosse  
**Subject:** TS / TPB report  
**Importance:** High

Hi all,

Just a reminder that contributions to the TS / TPB report are due **1pm today**. It is particularly important to get these in as the TPB is one week earlier this period (and there is no DPD).

The following sections are outstanding:

Executive summary:

- Commercial and procurement – **Geoff Gilbert**
- Approvals / governance / funding – **Jim McEwan**
- Design and engineering – **Tony Glazebrook / David Crawley**
- MUDFA – **Steven Bell**
- Cost – **David Carnegy / Miriam Thorne**
- Key issues for forthcoming period – **All**
- Approvals / decisions / support required – **All**

Progress / Time schedule report – **Tom Hickman**

Headline cost report – **David Carnegy / Miriam Thorne**

Risk – **Mark Hamill**

Stakeholder and communications – **Mike Connelly / Donna Reid**

To avoid the wrath of me, please have these complete by the deadline!

Regards

Elliot

Elliot Scott


Project Reporting Assistant

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