

Brief notes on Mudfa Meeting at site offices on 10th July 2007.
 Present: John Casserly, Miriam Thorne & David Carnegie (all tie)

Item	Notes	Action
1	AFC	
1.1	Outturn/AFC – agreed that Mudfa PM Report to reflect Mudfa team opinion on phasing/outturn & AFC leaving high level adjustments to tie management.	
1.2	Phasing – to reflect current status on priced up & agreed work sections	
1.3	Period Updates – to follow reporting timetable. DC to clarify when Period Report is needed for review prior to Period end.	DC
1.4	Core Cost Estimate – tracking process from design drawings, measure, agreement with AMIS, validation of IFC in target cost pack per section to be forwarded to CP commercial team	JC
1.5	Early Warning Controls – current register to be available to CP commercial team	JC
2	Reporting	
2.1	Design tracker – status report on progress of SDS design through liaison with mudfa team and SUs to IFC status to be made available on Intranet.	JC
2.2	Period Reporting - to follow reporting timetable. DC to clarify: <ul style="list-style-type: none"> • when Period Report is needed for review prior to period end • required reporting content from Mudfa team to satisfy tie hierarchal reporting requirements 	DC DC
3	Incentivisation	
3.1	Control Model - a target price (pack) for each work section will be agreed between parties based on a priced measure from IFC drawings, with cost control driven via a pain/gain mechanism. Changes to the target will only arise from unforeseen events outwith both parties control.	
4	Change Control	
4.1	Impact of Delays – 3 month delay to site works in region of £1.5m. Consisting of AMIS costs: £0.65m (AMIS 3 Apr-Jun07) £0.70m (prolongation, incl indexation to rates) £0.15m (under recovery of overheads, works insurance) £1.50m £0.50m (Tie costs – inc delay & increase team nos from DFBC) £2.00m This will be reflected in the Mudfa Period 4 PM Report	
4.2	Anticipated Changes/Potential Issues - <ul style="list-style-type: none"> • Work undertaken by Mudfa but potentially chargeable to 	

