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**From:** Graeme Barclay  
**Sent:** 24 October 2007 09:09  
**To:** Steven Bell  
**Subject:** RE: Production / Site Supervision / Quality Control

Have already noted this and am dealing with this. I have sat down with Phil and his team and reinforced what I expect from them, but need to revisit their roles and confirm this with them, in writing. Will discuss with you later today.

graeme

Graeme Barclay  
Construction Director - MUDFA

**tie** Limited  
MUDFA  
Western Harbour  
Leith Docks  
Edinburgh EH6 6QF

Tel: [REDACTED]  
Fax: [REDACTED]  
Mob: [REDACTED]  
Email: [graeme.barclay@tie.ltd.uk](mailto:graeme.barclay@tie.ltd.uk)

[www.transfoedinburgh.com](http://www.transfoedinburgh.com)  
[www.tie.ltd.uk](http://www.tie.ltd.uk)

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**From:** Steven Bell  
**Sent:** 24 October 2007 08:23  
**To:** Graeme Barclay  
**Cc:** John Casserly  
**Subject:** Production / Site Supervision / Quality Control

Graeme

Whilst you were on leave, I discussed this with John and I think we were both uncomfortable with the current *perceived* level of performance. I have not discussed it with Phil yet as he was also on leave at the time.

Issues may include:

- Prompt identification of items out-with specification and agreeing any remedial action with AMIS / SUCs
- Level of training / skill set of the tie supervisors in relation to specified testing procedure for all utilities to enable individuals to knowledgably challenge any non-compliance by AMIS when identified
- Formal or informal process for addressing the practical correction of issues in real time
- Level of challenge regarding consistent compliance with method statements etc.
- Reporting and visibility of production rates / identification of significant variance to the planned works.

Can we discuss today or tomorrow and agree which areas need priority attention and how and when we can achieve that?

Thank you

Steven

Steven Bell  
Engineering and Procurement Director

tie Limited  
Citypoint  
65 Haymarket Terrace  
Edinburgh EH12 5HD

Tel: +44 [REDACTED]  
Fax: +44 [REDACTED]

Email: [steven.bell@tie.ltd.uk](mailto:steven.bell@tie.ltd.uk)

[www.transforedinburgh.com](http://www.transforedinburgh.com)  
[www.tie.ltd.uk](http://www.tie.ltd.uk)