

TSS Contract – Review April 2007

As the Tram project moves forward we will rely on the TSS contract to provide us with 2 core activities:

- 1) Resources to fill posts within the Tram Project Structure
- 2) A number of services

This paper aims to provide clarity to both of these activities including a description and an indication of timescales.

It is important that for either resources filling a post within the organisational structure or for services being delivered, that we are able to measure the quality of what is being delivered and that it is being delivered to time and budget. Therefore, for each person placed by TSS within the team, **tie** shall set objectives for that individual and shall routinely review performance of delivery. For services, deliverables will be identified and a quality check of these deliverables will be carried out.

Resources

Short Term – no until Infraco award

Longer Term – until completion of project phase

It is anticipated that the following roles will be required to be filled by TSS:

	Role	Person	Timescale	tie Lead
1	Project Change Assistant	Orla O'Regan	Until Oct 2007	Geoff Gilbert
2	Estimating Manager	John Pantony	Until Dec 2007	Geoff Gilbert
3	Assistant Estimating Manager	Michael Terrance	Until Dec 2007	Geoff Gilbert
4	Advance works Procurement Support	John Lyall	Until July 2007	Geoff Gilbert
5	Infraco Support	Robert Brown	Until Dec 2007	Geoff Gilbert
6	Infraco Support*	Toby Klisky	Until Mar 2008	David Powell
7	Planning Manager	Tom Hickman	Terminated	
8	PM Advance Works	Ken Mosley	Until June 2007	Susan Clark
9	MUDFA Planner	John McAloon	Until MUDFA complete	Graeme Barclay
10	MUDFA HSQE	Jim Sneddon	Until June 2007	Graeme Barclay
11	MUDFA Support	Alan Hill	Until MUDFA complete	Graeme Barclay
12	MUDFA Support	John Low	Until MUDFA complete	Graeme Barclay

13	MUDFA Design	Jim Johnstone	Until July 2007	Graeme Barclay
14	MUDFA Support	Cheung Lim Mak	Until Nov 2007	Graeme Barclay
15	MUDFA Support	James Tunnicliffe	Until Nov 2007	Graeme Barclay
16	Infraco PM*	Gary Easton	Terminated	
17	Risk Manager	Nin Cuckow	Terminated	
18	Traffic Management Lead Reviewer	Brian McCall	Until Aug 2009	Keith Rimmer
19	Traffic Management Reviewer		March 2008	Keith Rimmer
20	JRC Support		July – Oct 2007	Alasdair Sim

Services

The following services are required:

	Service	Timescale	tie Lead
1	CDM Co-ordinator*	Until the end of project	Tom Condie
2	Design Assurance	Until end of SDS design phase	David Crawley
3	Competent Person under ROGS	Until end of project	David Crawley
4	3 rd Party Rep – NR **	Until at least end of procurement phase	Tony Glazebrook
5	Environmental Support	Until end of project	Tom Condie
6	Value Engineering	Until end of procurement phase	Geoff Gilbert
7	IPR2	Until IPR2 completed	David Burns
8	Safety Assurance	Until end of project	Tom Condie

- * **tie** anticipates that this service will be provided by Graeme Walker.
- ** this service being provided by Richie Adam

This structure will allow TSS to identify and project management resource that sits around these services and resources and apply more suitable overheads and rates to the overall service provision.

As the Infraco bids develop and are evaluated, the team structure within **tie** may be altered and so anything beyond Infraco award is currently indicative.