

tie Limited

Audit Committee Remit

The **tie** Board agreed on 26th June 2004 to establish an Audit Committee as a committee of the Board, to operate in a manner which respects **tie**'s activities.

The Committee comprises:

Non-executive directors:

Kenneth Hogg (Chairman of the Committee)
Cllr Alan Jackson
Peter Strachan
Neil Scales

The remit, on behalf of the **tie** Board, is:

- Oversight of **tie** governance procedures,
- Assess the adequacy of **tie**'s system of risk management and internal control,
- Assessment of audit and accounting issues as they may affect **tie**'s financial reporting, internal (within **tie**) and external (to stakeholders and to the public),
- Oversight of the external and internal audit functions, and
- Oversight of the application of **tie**'s Policy on Public Interest Disclosure (Whistleblowing) as detailed in the Staff Handbook.

The committee meets at least twice per annum:

In February to consider:

- Operations and any proposed changes to governance procedures,
- Appointment and scope of work for the Internal and External Auditors,
- Follow up on Internal and External audit recommendations from the previous year, and
- Review of the processes for assessing individual Directors performance and committee's effectiveness.

In June to consider:

- Review and approval of statutory accounts with attendance by the external auditors,
- Assessment of adequacy of the company's systems of risk management and internal controls,
- Disclosure of Information to the Auditors by individual Directors, and
- Reports submitted by the Internal Auditors.

This document represents the Committee's terms of reference.

January 2009