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**From:** Stewart McGarrity  
**Sent:** 16 November 2006 16:56  
**To:** David Mackay (david\_mackay@); Willie Gallagher; Neil Renilson (nrenilson@lothianbuses.co.uk); Campbell, Bill; 'donald.mcgougan@edinburgh.gov.uk'; Ricky Henderson (ricky.henderson@edinburgh.gov.uk); fred.mackintosh@edinburgh.gov.uk; Andrew Holmes; 'bill.reeve@transportscotland.gsi.gov.uk'; Andie Harper; Graeme Bissett; Alastair Richards - TEL; Jim Harries (Transdev); 'Strachan, Norman'; james.stewart@partnershipsuk.org.uk  
**Subject:** Tram Project Board /TEL Board papers  
**Attachments:** DFBC1611 - s1(Exec Summ)clean.doc; DFBC1611- s8(Operations)clean.doc; TEL Board Recommendation - draft 16 11 06 (TS).doc; Tram Governance paper 16.11.06.doc

Dear All,

Please find the following papers for the Monday 20<sup>th</sup> Board:

- Draft Final Business Case – Executive Summary
- Draft Final Business Case – Operations plan (i.e. the Executive Summary of the TEL Business Plan)
- An update to the Governance structure
- Draft TEL Board recommendation to CEC re DFBC

My apologies to those who have received some of these twice.

Regards,

Stewart

**Stewart McGarrity**  
Finance & Performance Director  
tie Limited  
[REDACTED]