
From: Reynolds, Steve
Sent: 30 November 2007 11:49
To: Hawksworth, Keith J.; Ayres, Greg
Cc: Smallhorn, Grant; Kohler, Chuck
Subject: Edinburgh Tram Weekly Report

Keith, Greg

Please find attached my weekly report on the project. The main focus this week has been on securing agreement with **tie** on the key issues to be dealt with over the next two weeks as the BBS clarification initiative draws to a close. I have spent a significant amount of time with various members of the **tie** management team ensuring PB's position is protected in anticipation of any criticism at the point when the BBS final offer inevitably comes in over budget. I have also spent time with BBS ensuring that the expectations for what will be delivered from the SDS contract aligns with reality particularly on the level of detail for the systems, (as distinct from the civils and structural), design.

Key points to note are:-

- Continuing constructive relationship with Willie Gallagher and confirmation of the desire for **tie** to maintain a contractual relationship direct with PB beyond novation
- Convergence on a pragmatic solution to the structures VE initiative with Matthew Crosse
- Attention to the relationship with Matthew to provide assistance to stop him becoming overly nervous on the subject of Geotech engineering
- Attention to working with CEC on the close-out programme for approvals - also a key concern of BBS's
- Receipt from **tie** of the proposed t's and c's for the Infraco contract
- Close focus on the issues arising from the misalignment between the PB Technical Spec, the Employer's Requirements and the BBS offer
- Commencement of pre-novation planning with **tie**
- Commencement of planning for the preparation of a final account for the SDS contract with **tie**

Regards - Steve



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