



MINUTES OF tie BOARD MEETING
Kingdom Brunel, Citypoint, Edinburgh
at 9.00 am on Wednesday 26th August 2009

In Attendance:	Directors: David Mackay Brian Cox Neil Scales Kenneth Hogg Peter Strachan (by phone) Cllr Phil Wheeler Cllr Allan Jackson Cllr Gordon Mackenzie	DJM BC NS KH PS PW AJ GMc
Other Attendees:	Richard Jeffery, tie Steven Bell, tie Stewart McGarrity, tie Graeme Bissett, tie Alasdair Sim, tie	RJ SB SMcG GB AS
Apologies:	Cllr Ian Perry Marshall Poulton	IP MP
Cirulation:	As above Dave Anderson, CEC	DA

1. Minutes of the Meeting of 29th July 2009 and Matters Arising

The minutes of the meeting were approved by the Board.

2. Declaration of Interests

No change to the Declaration of Interests this month.

3. 5 Key Workstreams

This item was deferred to the Tram Project Board.

4. Finance Report

The report was taken as read.

It was noted that a separate grant letter for £880K has been received from Transport Scotland for design fees and the tram related element of the construction costs for the Gogar Surface Station.



DJM reported that bonus payments of the order £12K (in total) are to be paid out to several staff members. These were deferred from June 2009.

5. tie Board Risk Report

The Paper was taken as read.

A risk related to Traffic Regulation Orders has been added to the Risk Register.

6. Governance

GB updated the Board on the outstanding matters to be resolved in regard to Governance, noting that the legal drafting is currently under review by CEC Legal Services. An urgent conclusion to matters is being pursued.

It was noted that the contracts for the 4 Non-Executive Directors of **tie** come to an end in October 2009.

DJM to sign the papers regarding Richard Jeffrey's appointment as a Director of **tie**. This was approved by the Board.

7. Any Other Business

DJM expressed his thanks to the Councillors for their support in ensuring that the tram motion placed before the Council on 20 August was passed unopposed.

GMcK asked if a One Ticket update could be provided at the next Board meeting. SMcG to action with a supporting presentation from NS on the National SmartCard scheme.

SMcG

KH sought clarification on the **tie** role as Authorised Undertaker for the EARL Act in th context of the Gogar Surface Station proposals. RJ reported that a meeting has been arranged with CEC/**tie**/Transport Scotland and Network Rail for 27/08/09, and that this matter was on the agenda for discussion. A report back at the next Board was requested.

RJ

6. Date of Next Meeting

The next **tie** Board meeting will be held on Wednesday 23rd September 2009 at 9.00 am.



Signed and approved on behalf of the Board of **tie** Limited by:

David Mackay (Chairman).....

Date:.....

Declaration:

*Agenda Items marked * indicate that a report or relevant paper on this subject was attached and will be made available under FOI(S)A but will be subject to review under Section 5b of **tie's** publication scheme and The FOI (Scotland) Act 2002. The contents of these minutes will be reviewed by **tie** prior to release and items marked with (C) may be deemed exempt according to the provisions of The FOI (Scotland) Act 2002.*