
From: Graeme Bissett [graeme.bissett@[REDACTED]]
Sent: 08 June 2007 10:29
To: Matthew Crosse; Susan Clark; Miriam Thorne; Geoff Gilbert; Barry Cross; Pat Diamond; Steven Bell; Colin McLauchlan; Jim McEwan; Catherine Jackson; Julie Thompson
Cc: Willie Gallagher; Stewart McGarrity
Subject: AS review
Attachments: Tram Project Review - Process Doc v3.xls

Willie, Stewart and myself had a constructive meeting with the Audit Scotland team last night. We gave a fairly detailed view on the status, programme and key issues for both projects and in particular emphasised the very different scenarios in which the two projects currently sit. The essence of their review is :

1. Are our cost estimates robust
2. Are our programmes robust
3. Are we on top of the job

The team will visit Verity House today at 12.30 for an hour. The main purpose is to review the programme we are suggesting in the attached spreadsheet and to agree a schedule for their field work. This will take place Monday – Thursday next week.

Today's main task is to get the documentation in good shape for Monday morning, especially where we are preparing briefing notes to help AS.

Regards
Graeme

Graeme Bissett

m : +44 [REDACTED]