From: Susan Clark

**Sent:** 17 January 2008 16:35

To: Alasdair Sim; Stewart McGarrity; Jim McEwan; 'Fitchie, Andrew'; Geoff Gilbert; Graeme

Barclay; Tracey Kinloch; Matthew Crosse; Tom Hickman; Damian Sharp; Mark Hamill

Cc: Steven Bell; Graeme Bissett (external contact); Julie Smith

Subject: Final Deal Close

Attachments: Contract Approvals Rev1 SC Update.xls

## Dear All

Further to my previous e.mail of Tuesday 15<sup>th</sup> Jan, I attach a revised document from CEC outlining what they expect to see to be able to approve financial close.

To try and clarify what is required, I have identified where **tie** is already producing documentation and identified the **tie** deliverer.

Can you please ensure that you review this and make sure that any documentation you are producing addresses the requirements of CEC.

I have already spoken to some of you on this to clarify and will try and catch everyone else today/tomorrow.

Julie is setting up files so that we can create a complete set of all documents that CEC want to see. Can you please send all completed documents to Julie, copied to Graeme Bissett and myself please?

Susan

## Susan Clark

## **Deputy Project Director - Tram**

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