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**From:** HOUSTON Anne <Anne.Houston@pinsentmasons.com> on behalf of NOLAN Brandon <Brandon.Nolan@pinsentmasons.com>  
**Sent:** 24 January 2014 15:44  
**To:** Colin Smith  
**Cc:** CUNNINGHAM David  
**Subject:** CEC - SW: Edinburgh Trams Project - Confidential and Privileged, FOISA exempt  
**Attachments:** Draft Heads of Terms - 24.1.14.DOC

Colin

Further to our meeting on Tuesday I attach a "straw man" first draft of Heads of Terms.

The principal purpose of this draft is to identify (in yellow) further information/input which is required.

In advance of your meeting with Mark McEwan of SW on 30 January 2013 I identify below various work streams to be progressed in order to have a first draft which can be tabled:

- 1 Further meetings are required to retrieve information and obtain input (Colin to identify optimum means for tackling this);
- 2 Further work will be carried out on the attached draft (PM – David Cunningham); and
- 3 Specialist input required in relation to regulatory regime (PM - Gordon McCreath and Jackie Cook).

Perhaps we can have a quick word on Monday morning to agree immediate next steps.

Kind regards

Brandon

**Brandon Nolan**

Partner  
for Pinsent Masons LLP

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