
From: Gill Lindsay
Sent: 06 July 2009 09:34
To: Nick Smith; Colin MacKenzie
Subject: FW: Tram IPG 24 June

Nick, Colin,

Note earlier referred to when commenting on drafts.

Can you pl arrange today if possible or asap for Monisha to have access to current Operating Agreements, current internal agreed drafts, copy of current contract terms of Tie Agreement with BB/S/CAF (in paper preferably), highlighting Dispute and Performance areas.

Can you also update before Wednesday TPB on progress with revised agreements and all governance issues as this features again on agenda as outstanding. Suggest note in draft for circulation.

Can you continue to complete all actions asap notwithstanding the current focus on performance and other issues pl to ensure that these steps all continue.

As you know FLA group cancelled tonight and understand a briefing is arranged but please ensure you mail to receive from Tie, DLA and/or internal clients any and all info you need to complete current and outstanding issues.

Thanks
Gill

From: Gill Lindsay
Sent: 24 June 2009 11:45
To: Jim Inch; Colin MacKenzie
Subject: RE: Tram IPG 24 June

Thanks for the visibility. Colin and I discussed briefly following IPG. My input and suggestions are

On substance,

To require more formalised and written reporting by Tie at Chief Exec level or as agreed to Council TMO , copied to IPG, confirming or reporting deviation, exceptions from agreed planning and assumptions re timescales, costs, forward planning, contingencies, QRA satisfaction or additional risks, concerns, active reporting on risks and remedial action recommendations, reporting against milestones in Business Plan, with information , remedial action recommendations as required. This allows Tie to continue to manage in the broad sense but CEC has more active and regular high level reporting of progress, issues, contingencies and plans, decisions, approvals required. This should strengthen our partnership working and include the key information required by Dave, Donald and TMO.

On bonus, this can be visible ie percentage of pay bill and in detail for top earners for general review in economic climate and consider requiring Tie and CEC Chief Exec sign off on delivery for top earners.

On relationships, we can consider a top level Board, quarterly, with ie Tie Chief Exec reporting to Tom and others on key delivery issues of programme, costs, QRA and contingencies, again to visibly strengthen the relationship around delivery.

Gill

From: Jim Inch
Sent: 24 June 2009 10:44
To: Colin MacKenzie

Cc: Gill Lindsay
Subject: Tram IPG 24 June
Importance: High

Colin

Following this mornings IPG meeting you will appreciate the importance of the detail content of the revised governance arrangements.

I remain unclear about how we can best reflect the objectives described at the meeting through a new/revised operating agreement.

I appreciate the importance of avoiding major change but we also need to secure the improved governance grip that is clearly desired by the IPG.

Can you consider this and let me know your views.

It would be helpful if we could capture what is needed in a document which we can then consider together before sharing with the Governance Group.

Jim

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