

Edinburgh Tram Project

Meeting with Dave Anderson, City of Edinburgh Council

15 November 2010

Agenda

1. Project brief and timetable
2. CEC's involvement in the project
 - Project monitoring
 - Governance
 - Keeping elected members informed
3. What's gone wrong with the project
 - Design/construction scheduling
 - Utilities diversion work
 - Infrastructure contract
4. Council meeting 16 December 2010
5. AOB



7.9.16

Edinburgh Trams

Meeting with Richard Jeffrey and Stephen Bell, tie

22 November 2010

1. Scope of the review

- Interim, high level review, based primarily on published reports supplemented where necessary:
 - i. Progress and costs to date
 - ii. Governance arrangements
 - iii. Management and other issues to be considered going ahead
- Not looking at infrastructure construction contract in detail but need to understand why fixed cost contract was decided and what/why problems arose
- Recognise still a live issue – CEC meeting 16 December
- Publish report in January – opportunity for tie and others to comment on draft

2. Costs and progress to date

- Summary in Project Pitchfork report very useful
- Detail of progress made and costs incurred largely available from project monitoring reports and CEC briefing papers

Progress

- Need to understand more as to why/how problems with design and utilities work impacted on infrastructure construction progress
- Design work:
 - i. How much design work was planned to have been done/ was actually done by May 2008 at time of novation to BSC?
 - ii. Have the results of the 'design management audit' been accepted by SDS/BSC? What resulted? Can we get copy?
 - iii. When will design work be completed?
 - iv. Impact on infrastructure construction?
- Utilities work
 - i. 97% complete. When will it all be complete?
 - ii. Could some of the problems not been foreseen?
 - iii. Status of final settlement with Carillion?
 - iv. Progress in obtaining financial contributions from utility companies?
 - v. Impact on infrastructure construction?

Costs

- Wanting to analyse actual costs incurred over budgeted cost profile. See separate sheet
- How much extra cost has been incurred on infrastructure construction as a result of utilities/design delays
- Where extra infrastructure construction costs incurred?
- Accept might be difficult to put final cost on infrastructure construction but utilities/design/tram construction/project mgt/other?
- If half of budget spent in delivering a quarter of the programme, is it reasonable to extrapolate final outturn of twice budget?

3. Infrastructure contract

- Why a fixed cost contract? Lessons learned from where?

Edinburgh Trams

Meeting with Tom Aitchison and Donald McGuigan, CEC

23 November 2010

1. Scope of the review

- Interim, high level review, based primarily on published reports supplemented where necessary:
 - i. Progress and costs to date
 - ii. Governance arrangements
 - iii. Management and other issues to be considered going ahead
- Not looking at infrastructure construction contract in detail but need to understand why fixed cost contract was decided and what/why problems arose
- Recognise still a live issue – CEC meeting 16 December
- Publish report in January – opportunity for tie and others to comment on draft

2. CEC involvement

- Role of CEC in approving FBC and considering risks of fixed cost contracts
- Interaction between CEC and tie i.e. staff secondments
- Tram Internal Planning Group
- Progress in attracting developer and other contributions
- Current situation regarding the identification of other methods of finance for the project
- Paper to CEC 16 December. What likely to say?