
From: Jane Turner
Sent: 12 August 2009 08:05
To: 'Marshall Poulton'; John Bury
Cc: Dorothy Gray; Fiona Mable
Subject: FW: Oslo Planners Visit - 25 September

-----Original Message-----

From: Dave Anderson
Sent: 11 August 2009 21:33
To: Jane Turner
Subject: RE: Oslo Planners Visit - 25 September

Yes please Jane Thanks Dave

-----Original Message-----

From: Jane Turner <Jane.Turner@edinburgh.gov.uk>
Sent: 11 August 2009 10:29
To: Dave Anderson <Dave.Anderson@edinburgh.gov.uk>
Subject: FW: Oslo Planners Visit - 25 September

Diary does not permit - you have the West Edinburgh Development Partnership Board Meeting between 9.30 and 11.30. Do you want me to send this to JB and MP?

J

From: Claire Black On Behalf Of International Visits Management Scheme (IMVS)
Sent: 11 August 2009 10:23
To: Jane Turner
Subject: FW: Oslo Planners Visit - 25 September

Hi Jane,

I received Sheena's out-of-office message. Can you help with the below request?

Thanks,

Claire

Claire Black - International Visits Coordinator - City of Edinburgh Council

Business Centre 2/1 - Waverley Court - 4 East Market Street - Edinburgh EH8 8BG

Tel: + 44 (0) [REDACTED] - Fax: + 44 (0) [REDACTED] Mobile: + 44 [REDACTED]

Please note my normal working hours are Monday to Friday 1pm - 5pm

From: Claire Black
Sent: 11 August 2009 10:21

CEC00699788_0001

To: Sheena Raeburn
Subject: Oslo Planners Visit - 25 September

Dear Sheena,

The Council will be hosting a visit from a delegation of planners from Oslo on 25 September (please see attached draft program). We are looking for someone to welcome the group to Edinburgh as well as give them overview of the Planning/Transport functions. As Mr Anderson is the Director of City Development and will have an overview of such functions, I thought that he may be able to help us with this. Can you let me know if Mr Anderson is available on 25 September between 9am and 10am? I have also invited Cllr Mackenzie to attend in the hope that he will be able to welcome the delegation to Edinburgh.

Thanks,

Claire

Claire Black - International Visits Coordinator - City of Edinburgh Council

Business Centre 2/1 - Waverley Court - 4 East Market Street - Edinburgh EH8 8BG

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